**Freeburg Area Library District Board of Trustees Meeting**

**November 28, 2023**

**Regular Board Meeting** called to order at 7pm by President, Tracey Drennen-Alexander.

**Roll Call:** Dora Becker \_P\_, Mary Blaies \_P\_, Tracey Drennen-Alexander \_P\_, Ron Stellhorn \_Absent\_, Norma Wadhams \_Absent\_, Shannon Webster \_P\_, Holly Zipfel \_P\_. \_\_5\_\_ Present, \_\_2\_\_ Absent. Director Kristin Green present.

**Recognition of Visitors and Comments from the Public:** None

**Minutes from October 24,2023 Board Meeting:** Reviewed

**Motion** made by Dora Becker to accept the October 24, 2023 minutes as presented. Seconded by Holly Zipfel. Vote: \_\_5\_ Ayes, \_0\_ Nays, \_\_2\_ Absent. Motion Carried.

**Treasurer’s Report:** The report was reviewed with no additions or corrections. Placed on file for audit.

**Monthly Bills:**

**Motion** made by Dora Becker to approve the payment of all bills; Regular Bills $4,985.96 and Pay Roll $13,696.66, totaling $18,682.62. Seconded by Shannon Webster. Roll Call: Dora Becker \_A\_, Mary Blaies \_\_A\_\_, Tracey Drennen-Alexander \_A\_\_, Ron Stellhorn \_Absent\_, Norma Wadhams \_Absent\_, Shannon Webster \_A\_\_, Holly Zipfel \_A\_. \_\_5\_ Ayes, \_0\_ Nays, \_\_2\_\_ Absent. Motion Carried.

**Director’s and Youth Services Reports:** See attached report by Director, Kristin Green.

See attached report submitted by Youth Director, Michelle Likert.

**Correspondence: None**

**Unfinished Business: No unfinished business.**

**New Business:**

1. **Approval needed for Ordinance 2023-8 “Tax Levy” for Fiscal year 2023-2024.**

**Motion** made by Mary Blaies to approve Ordinance 2023-8 “Tax Levy” for Fiscal Year 2023-2024 by title only and passage. Seconded by Dora Becker. Roll Call: Dora Becker \_A\_, Mary Blaies \_\_A\_\_, Tracey Drennen-Alexander \_A\_\_, Ron Stellhorn \_Absent\_, Norma Wadhams \_Absent\_, Shannon Webster \_A\_\_, Holly Zipfel \_A\_. \_5\_\_ Ayes, \_0\_ Nays, \_\_2\_\_ Absent. Motion Carried.

**3. Per Capita Grant Requirement: Review “Serving Our Public4.0: Standards for**

**Illinois Public Libraries, 2020”. This month we will focus on Chapters 1-8.**

1. **Chapter 1: Core Standards**
2. **Chapter 2: Governance and Administration**
3. **Chapter 3: Personnel**
4. **Chapter 4: Access**
5. **Chapter 5: Building Infrastructure and Maintenance.**
6. **Chapter 6: Safety.**
7. **Chapter 7: Collection Management.**
8. **Chapter 8: System Member Responsibilities and Resource Sharing.**

**Discussion:** All board members were provided with digital copies to be read and if any questions are to be discussed at the next board meeting.

**4. Approve the Annual Financial Report.**

**Discussion:** All board members were provided with a digital and paper copy to review prior to the meeting. No questions.

**Motion** made by Shannon Webster to approve the Annual Financial Report as presented. Seconded by Dora Becker. Roll Call: Dora Becker \_A\_, Mary Blaies \_\_A\_\_, Tracey Drennen-Alexander\_A\_\_, Ron Stellhorn \_Absent\_, Norma Wadhams \_Absent\_, Shannon Webster \_A\_\_, Holly Zipfel \_A\_. \_5\_\_ Ayes, \_0\_ Nays, \_\_2\_\_ Absent. Motion Carried.

**5. Holiday Dinner/Staff Gifts.**

**Discussion: Kristin stated that $1,000.00 had been budgeted for the holiday dinner and staff gifts.**

**Motion** made by Dora Becker to approve $100.00 /each of the 8 staff members and the remaining $200.00 for the dinner to be held January 5, 2024 at 5pm in the Meeting Room at the Freeburg Library for staff and board members only. Seconded by Shannon Webster. Roll Call: Dora Becker \_A\_, Mary Blaies \_\_A\_\_, Tracey Drennen-Alexander \_A\_\_, Ron Stellhorn \_Absent\_, Norma Wadhams \_Absent\_, Shannon Webster \_A\_\_, Holly Zipfel \_A\_. \_5\_\_ Ayes, \_0\_ Nays, \_\_2\_\_ Absent. Motion Carried.

**Board Questions or Concerns.** None

**Motion** by Dora Becker to adjourn meeting at 7:32pm. Seconded Shannon Webster. Vote: \_5\_ Ayes, \_0\_ Nays, \_2\_\_ Absent. Motion Carried.

**Next Board Meeting will be at 7 pm, January 23, 2024 at the library.**

**Kristin Green,**

**Acting Secretary**