**Freeburg Area Library District Board of Trustees Meeting**

**August 22, 2023**

**Budget and Appropriation Hearing** called to order at 7pm by President, Tracey Drennan-Alexander.

**Roll Call:** Dora Becker \_ P\_, Mary Blaies \_P\_, Tracey Drennen-Alexander \_P\_, Ron Stellhorn \_P\_, Norma Wadhams \_P\_, Shannon Webster \_Absent\_, Holly Zipfel \_P\_. \_\_6\_\_ Present, \_\_1\_\_ Absent. Director Kristin Green present.

**Recognition of Visitors and Comments from the Public:** None

**Discussion of Annual Budget and Appropriations:** Copies provided to all board members prior to meeting. Kristin explained that there were few changes except for employee salaries. No further discussion.

**Motion** by Dora Becker to adjourn the meeting at 7:02pm. Seconded by Mary Blaies. **Vote:** \_6\_ Ayes, \_0\_ Nays, \_1\_ Absent. Motion Carried.

**Regular Board Meeting** called to order at 7:0­3pm by President, Tracey Drennen-Alexander.

**Roll Call:** Dora Becker \_P\_\_, Mary Blaies \_P\_, Tracey Drennen-Alexander \_P\_, Ron Stellhorn \_\_P\_, Norma Wadhams \_P\_, Shannon Webster \_Absent\_, Holly Zipfel \_P\_. \_\_6\_\_ Present, \_\_1\_ Absent. Director Kristin Green present.

**Recognition of Visitors and Comments from the Public:** None.

**Minutes from July 25,2023 Board Meeting:** Reviewed

**Motion** made by Norma Wadhams to accept the July 25, 2023; minutes as presented. Seconded by Mary Blaies. **Vote:** \_\_6\_ Ayes, \_0\_ Nays, \_1\_\_Absent. Motion Carried.

**Treasurer’s Report:** The report was reviewed with no additions or corrections. Placed on file for audit.

**Monthly Bills:**

**Motion** made by Dora Becker to approve the payment of all bills; Regular Bills $4,179.94 and Pay Roll $14,808.64, totaling $18,988.58. Seconded by Norma Wadhams. **Roll Call:** Dora Becker \_A\_, Mary Blaies \_\_A\_\_, Tracey Drennen-Alexander \_A\_\_, Ron Stellhorn \_A\_, Norma Wadhams \_A\_, Shannon Webster \_Absent\_\_, Holly Zipfel \_A\_. \_\_6\_\_ Ayes, \_\_0\_ Nays, \_\_1\_\_ Absent. Motion Carried.

**Director’s and Youth Services Reports:** See attached report by Director, Kristin Green.

No report submitted by Youth Director, Michelle Likert. Michelle is on medical leave post back surgery.

**Correspondence:** None

**Unfinished Business:**

**1. Library match Friends Building Payment.**

**Discussion as follows**: Dora Becker reported that the Friends of The Library Board had finally met on August 21, 2023, concerning their gift to the library of $5,000.00 earlier this year. It was decided that Friends of the Library would only gift $4,000.00 at this time to be used for Hoopla, other upcoming programs, and a Magnet Board. The original check for $5,000.00 would be rescinded and another check for $4,000.00 to be given in its place by The Friends of the Library. No vote was required.

**New Business**:

1. **Approval needed for Ordinance 2023-7 Annual Budget & Appropriation FY23/24.**

**Motion** by Mary Blaies to approve Annual Budget and Appropriation Ordinance for The Fiscal Year Beginning The 1st Day of July 2023, And Ending The 30th Day of June 2024 by Title only. Seconded byDora Becker. **Roll Call**: Dora Becker \_A\_, Mary Blaies \_\_A\_\_, Tracey Drennen-Alexander \_A\_\_, Ron Stellhorn \_A\_, Norma Wadhams \_A\_, Shannon Webster \_Absent\_\_, Holly Zipfel \_A\_. \_6\_\_ Ayes, \_0\_ Nays, \_\_1\_\_ Absent. Motion Carried.

1. **Roll Ending Fiscal Balance to Special Reserve.**

**Discussion:** Kristin said that there is a balance of $19,905.25 in General Fund. Kristin went on to say that we usually roll over $10,000.00 but with the library mortgage interest rate changing this year, she recommended only $5,000.00 this year.

**Motion** by Dora Becker to roll over $5,000.00 from General Fund to Special Reserve to be used for shelving and other library improvements. Seconded by Mary Blaies. **Roll Call**: Dora Becker \_A\_, Mary Blaies \_\_A\_\_, Tracey Drennen-Alexander \_A\_\_, Ron Stellhorn \_A\_, Norma Wadhams \_A\_, Shannon Webster \_Absent\_\_, Holly Zipfel \_A\_. \_6\_\_ Ayes, \_0\_ Nays, \_1\_\_\_ Absent. Motion Carried.

1. **Citizens Mortgage Maturity.**

**Discussion:** Kristin explained that we could refinance for 3 years at 5.875% or 5 years at 6.25%. Board members present agreed that it was best to finance for only 3 years in hopes that interest rates would come back down in 3 years.

**Motion** by Dora Becker to refinance mortgage for 3 years at 5.875%. Seconded by Norma Wadhams. **Roll Call**: Dora Becker \_A\_, Mary Blaies \_\_A\_\_, Tracey Drennen-Alexander \_A\_\_, Ron Stellhorn \_A\_, Norma Wadhams \_A\_, Shannon Webster \_Absent\_\_, Holly Zipfel \_A\_. \_6\_\_ Ayes, \_0\_ Nays, \_1\_\_\_ Absent. Motion Carried

1. **Board Questions and Concerns:**

Mary made the statement that she had the parking blocks and whenever possible and convenient for the volunteers to replace damaged ones, the new blocks were here.

Kristin stated that Adam wanted to come back and add to the mural again. No interest was expressed so will not be added to the agenda for future action.

**Motion** by Dora Becker to adjourn the meeting at 7:53pm. Seconded by Mary Blaies. **Vote:** \_6\_\_ Ayes, \_0\_ Nays, \_\_1\_ Absent. Motion Carried.

**Next Board Meeting will be at 7 pm, September 26, 2023 at the library.**

**Hollace Zipfel,**

**Secretary**