**Freeburg Area Library District Board of Trustees Meeting**

**March 23, 2021**

**Regular Board Meeting** called to order at \_7\_\_ pm by President Tracey Drennen-Alexander.

**Roll Call:** Dora Becker \_P\_, Mary Blaies \_P\_, Tracey Drennen-Alexander \_P\_\_, Ron Stellhorn \_P\_, Norma Wadhams \_P via ZOOM\_, Shannon Webster \_P\_, Holly Zipfel \_P\_. \_\_7\_\_ Present, \_\_0\_\_ Absent. Director Kristin Green present.

**Recognition of Visitors and Comments from the Public:** None

**Minutes from February 23, 2021 Regular Board Meeting** Reviewed

**Motion** made by Ron Stellhorn to accept the February 23, 2021 minutes as presented. Seconded by Mary Blaies. Vote: \_\_7\_ Ayes, \_0\_ Nays, \_0\_\_ Absent. Motion Carried.

**Treasurer’s Report:** The report was reviewed with no additions or corrections. Placed on file for audit.

**Monthly Bills:**

**Motion** made by Dora Becker to approve the payment of all bills; Regular Bills $10,847.04 and Pay Roll $5,979.92 totaling $16,826.96. Seconded by Shannon Webster. Roll Call: Dora Becker \_Y\_, Mary Blaies \_Y\_, Tracey Drennen-Alexander \_Y\_, Ron Stellhorn \_Y\_, Norma Wadhams \_Y\_, Shannon Webster \_Y\_, Holly Zipfel \_Y\_. \_7\_ Ayes, \_0\_ Nays, \_\_0\_\_ Absent. Motion Carried

**Director’s and Youth Services Reports:** See attached report by Director, Kristin Green.

See attached report submitted by Youth Director, Michelle Likert.

**Correspondence:** None

**Unfinished Business:**

1. **Library’s plan for reducing mitigation measures.**

Kristin Green reported that she had received requests to open Media Room for meetings

again. After a brief discussion by the board and it was decided it was too soon, going by CDC guidelines. Tentative plans are to open Media Room in May. Will readdress in April at regular board meeting.

**New Business:**

1. **Hire Circulation Specialist-approximately 10 hours per week.**

Kristin explained that with the library getting back to normal and with Isabelle leaving it was time to hire another person. Hiring another person to fill the vacancy by another employee was put on hold during the pandemic and library closure.

**Motion** made by Dora Becker to advertise in The Freeburg Tribune for the position of Circulation Specialist for approximately 10 hours a week at $11.00 per hour. April 9, 2021 will be cut off for accepting applications for said position. Seconded by Mary Blaies. Roll Call: Dora Becker \_Y\_, Mary Blaies \_Y\_, Tracey Drennen-Alexander \_Y\_, Ron Stellhorn \_Y\_, Norma Wadhams \_Y\_, Shannon Webster \_Y\_, Holly Zipfel \_Y\_. \_7\_ Ayes, \_0\_ Nays, \_\_0\_\_ Absent. Motion Carried.

1. **The Freeburg Tribune Online starting with 2013.**

Kristin informed the board that OCI, Oklahoma Correctional Industries, also digitalize newspapers and could do the The Freeburg Tribune at $.28/page. Our library has on file up to year 1912 but nothing since. The examples shown by OCI were clearer. We do have grant money that could be used.

**Motion** made by Ron Stellhorn to have years 1913 and 1914 digitalized on a trial basis at $.28/page. Seconded by Dora Becker. Roll Call: Dora Becker \_Y\_, Mary Blaies \_Y\_, Tracey Drennen-Alexander \_Y\_, Ron Stellhorn \_Y\_, Norma Wadhams \_Y\_, Shannon Webster \_Y\_, Holly Zipfel \_Y\_. \_7\_ Ayes, \_0\_ Nays, \_\_0\_\_ Absent. Motion Carried.

1. **Board Questions or Concerns:** None

**Motion** by Ron Stellhorn to adjourn meeting at 7:37pm. Seconded by Mary Blaies. Vote: \_\_7\_ Ayes, \_0\_ Nays, \_\_0\_ Absent. Motion Carried.

 **Next Board Meeting will be at 7 pm, April 27, 2021 at the Library.**

**Hollace Zipfel**

**Secretary**