**Freeburg Area Library District Board of Trustees Meeting**

**February 23, 2021**

**Regular Board Meeting** called to order at \_7\_\_ pm by President Tracey Drennen-Alexander.

**Roll Call:** Dora Becker \_P\_, Mary Blaies \_A\_, Tracey Drennen-Alexander \_P\_\_, Ron Stellhorn \_P\_, Norma Wadhams \_P via ZOOM\_, Shannon Webster \_P\_, Holly Zipfel \_P\_. \_\_6\_\_ Present, \_\_1\_\_ Absent. Director Kristin Green present.

**Recognition of Visitors and Comments from the Public:** None

**Minutes from January 26, 2021 Regular Board Meeting** Reviewed

**Motion** made by Shannon Webster to accept the January 26,2021 minutes as presented. Seconded by Ron Stellhorn. Vote: \_6\_ Ayes, \_0\_ Nays, \_1\_ Absent. Motion Carried.

**Treasurer’s Report:** The report was reviewed with no additions or corrections. Placed on file for audit.

**Monthly Bills:**

**Motion** made by Dora Becker to approve the payment of all bills; Regular Bills $10,130.07 and Pay Roll $8227.42 totaling $18,357.49. Seconded by Shannon Webster. Roll Call: Dora Becker \_Y\_, Mary Blaies \_Absent\_, Tracey Drennen-Alexander \_Y\_, Ron Stellhorn \_Y\_, Norma Wadhams \_Y\_, Shannon Webster \_Y\_, Holly Zipfel \_Y\_. \_6\_ Ayes, \_0\_ Nays, \_\_1\_\_ Absent. Motion Carried

**Director’s and Youth Services Reports:** See attached report by Director, Kristin Green.

See attached report submitted by Youth Director, Michelle Likert.

**Correspondence:** None

**Unfinished Business:**

1. **Library’s plan for reducing mitigation measures.**

Kristin Green reported that she had received requests to open Media Room for meetings

again. After a brief discussion by the board and it was decided it was too soon, going by CDC guidelines. Will readdress in March at regular board meeting.

**New Business:**

1. **Per Capita Grant Requirement: Review “Serving Our Public 4.0; Standards for Illinois Public Libraries, 2020”. This month we will focus on Chapters 10-13. All board members were provided copies of Chapters 10-13 and instructed to please read before next meeting.**
2. Chapter 10: Programing
3. Chapter 11: Youth/Young Adult Services
4. Chapter 12: Technology
5. Chapter 13: Marketing, Promotion, and Collaboration

1. **OCI Yearbook Project**

Kristin reported that she had received an offer by the Oklahoma Correctional Industries to digitalize all our yearbooks from 1950 forward at no cost to the library except for insurance. They would pay for all shipping to and from Freeburg Library but insurance if wanted would be paid by library.

**Motion** made by Shannon Webster to accept the Oklahoma Correctional Industries offer. Seconded by Ron Stellhorn. Roll Call: Dora Becker \_Y\_, Mary Blaies \_Absent\_, Tracey Drennen-Alexander \_Y\_, Ron Stellhorn \_Y\_, Norma Wadhams \_Y\_, Shannon Webster \_Y\_, Holly Zipfel \_Y\_. \_6\_ Ayes, \_0\_ Nays, \_\_1\_\_ Absent. Motion Carried

1. **Blood Drive**

Kristin reported that she had received a request from The Mississippi Valley Regional Blood Center to use the library parking lot for a mobile unit blood drive, Aril 8, 2021. They would only need the use of parking lot. Blood drive would be held from 2-5pm and they would be off parking lot by 6:30pm.

**Motion** made by Shannon Webster to approve the use of the library parking lot by The Mississippi Valley Regional Blood Center on April 8, 2021. Seconded by Dora Becker. Vote: \_6\_ Ayes, \_0\_ Nays, \_1\_ absent. Motion Carried.

1. **Families First Coronavirus Response Act (FFCRA)**

Kristin reported the FFCRA was put in place last year when COVID-19 Pandemic started to cover those that had to be quarantine and miss work. The FFCRA ended December 31, 2020. Do we want to extend this coverage to our employees? Discussion followed.

**Motion** made by Dora Becker to extend for one time only (10 scheduled workdays) for full time employees. Parttime employees would be paid for the days they were scheduled to work during a 10 day quarantine. Will be readdressed at June’s regular board meeting. Seconded by Shannon Webster. Roll Call: Dora Becker \_Y\_, Mary Blaies \_Absent\_, Tracey Drennen-Alexander \_Y\_, Ron Stellhorn \_Y\_, Norma Wadhams \_Y\_, Shannon Webster \_Y\_, Holly Zipfel \_Y\_. \_6\_ Ayes, \_0\_ Nays, \_\_1\_\_ Absent. Motion Carried

1. **Board Questions or Concerns** None

**Motion** by Shannon Webster to adjourn meeting at 8:11pm. Seconded by Ron Stellhorn. Vote: \_6\_\_\_ Ayes, \_0\_ Nays, \_\_1\_\_ Absent. Motion Carried.

**Next Board Meeting will be at 7 pm, March 23, 2021 at the Library.**

**Hollace Zipfel**

**Secretary**