**Freeburg Area Library District Board of Trustees Meeting**

**November 17, 2020**

**Regular Board Meeting** called to order at \_7\_ pm by Vice-President Ron Stellhorn.

**Note: Because of the Covid-19 guide lines, the board is meeting in the Media Center at the library with masks and maintaining social distancing as recommended. Zoom also available tonight.**

**Roll Call:** Dora Becker \_P\_, Mary Blaies \_P\_, Tracey Drennen-Alexander \_A\_, Ron Stellhorn \_P\_, Norma Wadhams \_P\_, Shannon Webster \_P via Zoom\_, Holly Zipfel \_P\_. \_6\_ Present, \_1\_ Absent. Director Kristin Green present.

**Recognition of Visitors and Comments from the Public:** None

**Minutes from October 27, 2020 Regular Board Meeting** Reviewed

**Motion** made by Dora Becker to accept the October 27, 2020 as corrected. Seconded by Mary Blaies. Vote: \_6\_ Ayes, \_0\_ Nays, \_1\_ Absent. Motion Carried.

**Treasurer’s Report:** The report was reviewed with no additions or corrections. Placed on file for audit.

**Monthly Bills:**

**Motion** made by Dora Becker to approve the payment of all bills; Regular Bills $2,089.49 and Pay Roll $15,563.53 totaling $17, 653.02. Seconded by Norma Wadhams. Roll Call: Dora Becker \_Y\_, Mary Blaies \_Y\_, Tracey Drennen-Alexander \_Absent\_, Ron Stellhorn \_Y\_, Norma Wadhams \_Y\_, Shannon Webster \_Y\_, Holly Zipfel \_Y\_. \_6\_ Ayes, \_0\_ Nays, \_1\_ Absent. Motion Carried

**Director’s and Youth Services Reports:** See attached report by Director, Kristin Green.

See attached report submitted by Youth Director, Michelle Likert.

**Correspondence:** None

**Unfinished Business:** None

**New Business:**

1. **Approval needed for Ordinance 2020-8 ‘Tax Levy’ for Fiscal Year 2020-2021**

**Motion** made by Dora Becker to approve Ordinance 2020-8 by title only. Seconded by Shannon Webster. Roll Call: Dora Becker \_Y\_, Mary Blaies \_Y\_, Tracey Drennen-Alexander \_Absent\_, Ron Stellhorn \_Y\_, Norma Wadhams \_Y\_, Shannon Webster \_Y\_, Holly Zipfel \_Y\_. \_6\_ Ayes, \_0\_ Nays, \_1\_Absent. Motion Carried

1. **Library Plan for additional mitigation measure.**

**Discussion as follows**: Kristin voiced concerns over the health and safety of library employees. People coming in coughing, forgetting to wear masks, and wanting to get several books because they were going into quarantine. Since Governor Pritzker has dialed the area back to no indoor dinning, the general opinion of the board was that the library should go back to Curbside Pick-up/Dead drop with phone and email orders until further notice. To be addressed again at the Regular board meeting, December 15, 2020.

1. **Per Capita Grant: Review “Serving Our Public 4.0; Standards for Illinois Public Libraries, 2020”. This month we will focus on Chapters 1-3. All board members were given copies of Chapters 1-3 and instructed to please read.**
2. **Chapter 1: Core Standards**
3. **Chapter 2: Governance and Administration**
4. **Chapter 3: Personnel**
5. **Approve the Annual Financial Report**

**Motion** made by Dora Becker to approve the Annual Financial Report. Seconded by Mary Blaies. Roll Call: Dora Becker \_Y\_, Mary Blaies \_Y\_, Tracey Drennen-Alexander \_Absent\_, Ron Stellhorn \_Y\_, Norma Wadhams \_Y\_, Shannon Webster \_Y\_, Holly Zipfel \_Y\_. \_6\_ Ayes, \_0\_ Nays, \_1\_ Absent. Motion Carried

1. **Holiday Dinner/Staff Gifts**

**Motion** made by Dora Becker to cancel holiday dinner for this year and to give each employee (7) a gift of $40.00. Seconded by Norma Wadhams. Roll Call: Dora Becker \_Y\_, Mary Blaies \_Y\_, Tracey Drennen-Alexander \_Absent\_, Ron Stellhorn \_Y\_, Norma Wadhams \_Y\_, Shannon Webster \_Y\_, Holly Zipfel \_Y\_. \_6\_ Ayes, \_0\_ Nays, \_1\_ Absent. Motion Carried

**Board Questions or Concerns** None

**Motion** by Dora Becker to adjourn meeting at 7:37 pm. Seconded by Mary Blaies. Vote: \_6\_ Ayes, \_0\_ Nays, \_1\_ Absent. Motion Carried.

 **Next Board Meeting will be at 7 pm, December 15, 2020 at the Library.**

**Hollace Zipfel**

**Secretary**