**Freeburg Area Library District Board of Trustees Meeting**

**July 28, 2020**

**Regular Board Meeting** called to order at 7 pm by President Tracy Drennen-Alexander.

**Note: Because of the Covid-19 guide lines the board is meeting in the Meeting Room at the library with masks and maintaining social distancing as recommended.**

**Roll Call:** Dora Becker \_P\_, Mary Blaies \_P\_, Tracey Drennen-Alexander \_P\_, Ron Stellhorn \_P\_, Norma Wadhams \_P\_, Shannon Webster \_P\_, Holly Zipfel \_P\_. \_7\_ Present, \_0\_ Absent. Director Kristin Green present.

**Recognition of Visitors and Comments from the Public:** None

**Minutes from July 28, 2020 Regular Board Meeting** Reviewed

**Motion** made by Dora Becker to accept the July 28, 2020 as corrected. Seconded by Holly Zipfel. Vote -7- Ayes, -0- Nays. Motion Carried.

**Treasurer’s Report:** The report was reviewed with no additions or corrections. Placed on file for audit.

**Monthly Bills:**

**Motion** made by Dora Becker to approve the payment of all bills totaling $17,371.00. Seconded by Mary Blaies. . Roll Call: Dora Becker \_Y\_, Mary Blaies \_Y\_, Tracey Drennen-Alexander \_Y\_, Ron Stellhorn \_Y\_, Norma Wadhams \_Y\_, Shannon Webster \_Y\_, Holly Zipfel \_Y\_. \_7\_ Ayes, \_0\_ Nays. Motion Carried

**Director’s and Youth Services Reports:** See attached report by Director, Kristin Green.

See attached report submitted by Youth Director, Michelle Likert.

**Correspondence:** None

**Unfinished Business:**

1. **Auditor**

**Discussion:** Not enough information to make final decision. Because of the size of our library we may not be required to do a full audit per state statue. Kristin to consult with library attorney.

**Motion:** by Dora Becker to table any action until the August board meeting. Seconded by Shannon Webster**.** Vote -7- Ayes, -0- Nays. Motion Carried.

**New Business:**

**Board Presidents needs to assign two board members to review the minutes from last fiscal year for the Illinois Public Library Annual Report.**

Dora Becker and Ron Stellhorn were appointed by President, Tracy Drennen-Alexander and they accepted.

2. Review Statement of Receipts and Disbursements-Done

3. Ordinance 2020-1, Equipment & Building Tax Levy

Ordinance 2020-2, Conduct of Patrons

Ordinance 2020-3, Confidentiality of Records

Ordinance 2020-4, Lost, Damaged, and Overdue Items

Ordinance 2020-5, Meeting Date Ordinance

Ordinance 2020-6, Presidents appoints Ethics Advisor (Ethics Act, Article 15, p7)

**Motion** made by Dora Becker to adopt Ordinance 2020-1, Equipment & Building Tax Levy and to publish said ordinance in The Freeburg Tribune. Seconded by Shannon Webster. Roll Call: Dora Becker \_Y\_, Mary Blaies \_Y\_, Tracey Drennen-Alexander \_Y\_, Ron Stellhorn \_Y\_, Norma Wadhams \_Y\_, Shannon Webster \_Y\_, Holly Zipfel \_Y\_. \_7\_ Ayes, \_0\_ Nays. Motion Carried

**Motion** made by Mary Blaies to adopt by title only Ordinance 2020-2, Conduct of Patrons; Ordinance 2020-3, Confidentiality of records; Ordinance 2020-4, Lost, Damaged and Overdue Items; Ordinance 2020-5, Meeting Date Ordinance. Seconded by Shannon Webster. Roll Call: Dora Becker \_Y\_, Mary Blaies \_Y\_, Tracey Drennen-Alexander \_Y\_, Ron Stellhorn \_Y\_, Norma Wadhams \_Y\_, Shannon Webster \_Y\_, Holly Zipfel \_Y\_. \_7\_ Ayes, \_0\_ Nays. Motion Carried.

**Motion** by Mary Blaies to adopt by title only Ordinance 2020-6, Presidents appoints Ethics Advisors (Ethics Act, Article 15, p. 7). Seconded by Shannon Webster. Roll Call: Dora Becker \_Y\_, Mary Blaies \_Y\_, Tracey Drennen-Alexander \_Y\_, Ron Stellhorn \_Y\_, Norma Wadhams \_Y\_, Shannon Webster \_Y\_, Holly Zipfel \_Y\_. \_7\_ Ayes, \_0\_ Nays. Motion Carried.

Kristin Green and Candace Hancock were appointed by President, Tracy Drennen-Alexander as Ethics Advisors.

4. Policy: Investment Policy

**Motion** made by Norma Wadhams to accept Investment Policy. Seconded by Shannon Webster. Roll Call: Dora Becker \_Abstain\_, Mary Blaies \_Y\_, Tracey Drennen-Alexander \_Y\_, Ron Stellhorn \_Y\_, Norma Wadhams \_Y\_, Shannon Webster \_Y\_, Holly Zipfel \_Y\_. \_1\_ Ayes, \_0\_ Nays, \_1\_ Abstain. Motion Carried.

5. Policy: Freedom of Information Act/President appoints FOIA/OMA Officers

**Motion** made by Holly Zipfel to accept Policy: Freedom of information Act/President appoints FOIA/OMA Officers (Kristin Green and Candace Hancock). Seconded by Shannon Webster. Vote -7- Ayes, -0- Nays. Motion Carried.

6. **Board Questions or Concerns – None**

**Motion** by Shannon Webster to adjourn meeting at 7:45 pm. Seconded Mary Blaies. Vote -7- Ayes, -0- Nays. Motion Carried.

**Next Board Meeting will be at 7 pm, August 25, 2020 at the Library.**

**Hollace Zipfel**

**Secretary**