**Freeburg Area Library District Board of Trustees Meeting**

**August 25, 2020**

**Budget & Appropriation Meeting** called to order at 7:00 p.m. by President Tracey Drennen-Alexander.

**Note: Because of the Covid-19 guidelines, tonight’s meeting is being conducted virtually via Zoom.**

**Roll Call:** Dora Becker \_P\_, Mary Blaies \_P\_, Tracey Drennen-Alexander \_P\_, Ron Stellhorn \_P\_, Norma Wadhams \_P\_, Shannon Webster \_A\_, Holly Zipfel \_A\_. \_5\_ Present, \_2\_ Absent. Director Kristin Green present.

**Recognition of Visitors and Comments from the Public** None

Discussion of Budget and Appropriation-

Dora Becker moved to adjourn the meeting at 7:03 p.m. Seconded by Mary Blaies. Vote: 5 Ayes, 0 Nays, 2 Absent

**Regular Board Meeting** called to order at 7:04 pm by President Tracy Drennen-Alexander.

**Note: Because of the Covid-19 guidelines, tonight’s meeting is being conducted virtually via Zoom.**

**Roll Call:** Dora Becker \_P\_, Mary Blaies \_P\_, Tracey Drennen-Alexander \_P\_, Ron Stellhorn \_P\_, Norma Wadhams \_P\_, Shannon Webster \_A\_, Holly Zipfel \_A\_. \_5\_ Present, \_2\_ Absent. Director Kristin Green present.

**Recognition of Visitors and Comments from the Public:** None

**Minutes from July 28, 2020 Regular Board Meeting** Reviewed

**Motion** made by Norma Wadhams to accept the July 28, 2020 as corrected. Seconded by Dora Becker. Vote -5- Ayes, -2- Nays. Motion Carried.

**Treasurer’s Report:** The report was reviewed with no additions or corrections. Placed on file for audit.

**Monthly Bills:**

**Motion** made by Dora Becker to approve the payment of all bills totaling $5,718.31. Seconded by Norma Wadhams. Roll Call: Dora Becker \_Y\_, Mary Blaies \_Y\_, Tracey Drennen-Alexander \_Y\_, Ron Stellhorn \_Y\_, Norma Wadhams \_Y\_, Shannon Webster \_A\_, Holly Zipfel \_A\_. \_5\_ Ayes, \_0\_ Nays, \_2\_Absent. Motion Carried.

**Director’s and Youth Services Reports:** See attached report by Director, Kristin Green.

See attached report submitted by Youth Director, Michelle Likert.

**Correspondence:** None

**Unfinished Business:**

1. **Auditor**

**Discussion:** Kristin consulted with the Library attorney. He was unsure of the requirements regarding an audit. He recommended we speak with an auditor. Kristin called Scheffel Boyle and spoke with Brian. He reassured her that an audit was only necessary if library revenue exceeded $850,000. The Trustees also referred to the Illinois Library Law regarding audits that also stated a full financial audit was not required but rather a yearly filing of the Comptroller’s Annual Financial Report.

**Motion:** by Dora Becker to hire Scheffel Boyle to complete and file the Comptroller’s Annual Financial Report. Seconded by Mary Blaies**.** Roll Call: Dora Becker \_Y\_, Mary Blaies \_Y\_, Tracey Drennen-Alexander \_Y\_, Ron Stellhorn \_Y\_, Norma Wadhams \_Y\_, Shannon Webster \_A\_, Holly Zipfel \_A\_. \_5\_ Ayes, \_0\_ Nays, \_2\_Absent. Motion Carried.

**New Business:**

1. **Approval Ordinance 2020-7 'Annual Budget & Appropriation' for Fiscal Year 2020-2021.**

Motion made by Dora Becker to Adopt Ordinance 2020-7 'Annual Budget & Appropriation' for Fiscal Year 2020-2021 by Title only and final passage. Seconded by Norma Wadhams. Roll Call: Dora Becker \_Y\_, Mary Blaies \_Y\_, Tracey Drennen-Alexander \_Y\_, Ron Stellhorn \_Y\_, Norma Wadhams \_Y\_, Shannon Webster \_A\_, Holly Zipfel \_A\_. \_5\_ Ayes, \_0\_ Nays, \_2\_Absent. Motion Carried.

1. **Board Questions or Concerns – None**

**Motion** by Norma Wadhams to adjourn meeting at 7:45 pm. Seconded Ron Stellhorn. Vote -5- Ayes, -0- Nays, 2-Absent. Motion Carried.

 **Next Board Meeting will be at 7 pm, September 22, 2020 at the Library.**

**Kristin Green**

**Acting Secretary**