Freeburg Area Library District Board of Trustees

June 23, 2020

**Regular Board Meeting**

called to order at pm by President Tracey Drennen-Alexander.

**Note:**

**Because of the “Covid-19 guide lines the board is meeting at Media Center at the library with masks and maintaining the social distancing recommended.**

**Roll Call**

; Dora Becker- \_P\_, Mary Blaies \_\_P\_ Tracey Drennen-Alexander- \_P\_, Ron Stellhorn- \_P\_, Norma Wadhams \_\_P\_\_, Shannon Webster \_\_P\_\_, Holly Zipfel \_P\_. \_\_7\_\_Present. \_0\_\_Absent,. Director Kristin Green present.

**Recognition of Visitors and Comments from the Public:**

No visitors

**Minutes from May 26, 2020 Regular Board Meeting**

**were reviewed.**

**Motion made**

by Shannon Weber to accept the May 26, 2020 minutes as corrected. Seconded by Mary Blaies. Vote; \_7\_ Ayes, \_\_0\_\_Nays. Motion carried.

**Treasurer’s Report:**

The report was reviewed with no additions or corrections. Placed on file for audit.

**Monthly Bills:**

**Motion made**by Dora Becker to approve the payment of all bills totaling, $11,994.24. Seconded by Shannon Weber. Roll Call: Dora Becker- \_A\_, Mary Blaies \_A\_\_, Tracey Drennen-Alexander- \_A\_, Ron Stellhorn- \_A\_, Norma Wadhams \_\_A\_\_, Shannon Webster \_\_A\_\_, Holly Zipfel \_A\_. \_\_7\_Ayes, \_\_0\_\_ Nays. Motion carried.

**Motion made**

by Dora Becker to approve an additional $500.00 to cover additional costs for the wood frame at the circulation desk, to be taken out of the liability fund. Seconded by Shannon Weber. Roll Call: Dora Becker- \_A\_, Mary Blaies \_A\_\_, Tracey Drennen-Alexander- \_A\_, Ron Stellhorn- \_A\_, Norma Wadhams \_\_A\_\_, Shannon Webster \_\_A\_\_, Holly Zipfel \_A\_. \_\_7\_Ayes, \_\_0\_\_ Nays. Motion carried.

**Director’s and Youth Services Reports:**

See attached report by Director Kristin Green.

**Youth Services Report:**

See attached report submitted by Youth Director, Michelle Likert.

**Correspondence:**

1. Letter received from Secretary of State that we would be receiving

Per Capita Grant FY2020 but may be delayed due to pandemic.

2. Citizens Bank concerning interest now received on checking account.

**Unfinished Business:**

**1. Reopening Plan Modified:**

**Discussion: Effective**

July 6, 2020 or when security screen set in place.

**Return** to regular hours except last hour will be for curbside service and deep cleaning inside the library.

**Book Drop** will start again.

**Magazine Room/Reading Room** will be closed entirely.

**UV Light** **Sanitizer Wan**was discussed and determined by the board not to be cost effective.

**Motion made**

by Norman Wadhams to accept changes made to the original purposed Reopening Plan. Second by Shannon Weber. Vote; \_7\_ Ayes, \_\_0\_\_Nays. Motion carried.

**2. Auditor:**

**Discussion:**

Kristin Green informed board more information is required before a presentation to the board. The subject of obtaining a new Auditor will be added to July’s agenda and no action taken at this time.

**New Business:**

**1. Approve the printing of the Budget and Appropriation Ordinance Hearing Notice.**

**Motion made by**

Dora Becker to approve the printing of the Budget and Appropriation Ordinance Hearing Notice in The Freeburg Tribune. Seconded by Mary Blaies. Roll Call: Dora Becker- \_A\_, Mary Blaies \_A\_\_, Tracey Drennen-Alexander- \_A\_, Ron Stellhorn- \_A\_, Norma Wadhams \_\_A\_\_, Shannon Webster \_\_A\_\_, Holly Zipfel \_A\_. \_\_7\_Ayes, \_\_0\_\_ Nays. Motion carried.

**2. Finance Committee recommendations for FY2020/2021.**

**Discussion:**

Mandated Cost of Living raises go up July 1, 2020 and January 1, 2021.

**Motion made Shannon Weber**

to accept the budget as recommended by the Finance Committee for FY2020/2021. Seconded by Ron Stellhorn.. Roll Call: Dora Becker- \_A\_, Mary Blaies \_A\_\_, Tracey Drennen-Alexander- \_A\_, Ron Stellhorn- \_A\_, Norma Wadhams \_\_A\_\_, Shannon Webster \_\_A\_\_, Holly Zipfel \_A\_. \_\_7\_Ayes, \_\_0\_\_ Nays. Motion carried.

**3. Policy: FYI…. Holiday Closings for FY2020/2021.**

**Discussion:**

Same except for November 3, 2020 will be closed for Election Day as mandated.

**4. Board Meeting Dates: FYI**

**Discussion:**

These dates will be approved via ordinance at the July Board meeting.

**5. Landscape Bid**

: Trim bushes in front of library

**Discussion:**

Only one bid received. Dandy’s Lawn Service at $125.00

**Motion made by Dora Becker**

to accept Dandy‘s Lawn Service‘s bid at $125.00. Seconded by Mary Blaies. Roll Call: Dora Becker- \_A\_, Mary Blaies \_A\_\_, Tracey Drennen-Alexander- \_A\_, Ron Stellhorn- \_A\_, Norma Wadhams \_\_A\_\_, Shannon Webster \_\_A\_\_, Holly Zipfel \_A\_. \_\_7\_Ayes, \_\_0\_\_ Nays. Motion carried.

**6. Board Questions or Concerns:**

None

Holly Zipfel moved to adjourn the meeting at 8:15 p.m. Seconded by Mary Blaies. Vote: \_\_7\_Ayes, \_\_0\_\_ Nays. Motion carried.

**The next board meeting will be at 7:00 p.m. on Tuesday, July 28, 2020 at Library**

**Masks and Social Distancing**

**Hollace Zipfel**

**Secretary**