**Freeburg Area Library District Board of Trustees Meeting**

**July 23, 2019 @ 7:00 p.m.**

**Regular Board Meeting** called to order at 7:00  pm by Tracey Drennen-Alexander.

**Roll Call**:  Dora Becker - P, Mary Blaies- P, Tracey Drennen-Alexander - P, Shannon Webster- P, Ron Stellhorn - P, Holly Zipfel - A. Present - 5, Absent – 1, Unfilled Vacancy- 1. Director Kristin Green - Present.

**Recognition of Visitors and Comments from the Public**: The Board acknowledged Vanessa Alvarez-Biver as a vistor. Vanessa is interested in the open Board seat.

**Minutes from June 25, 2019, were reviewed**

        Motion made by Dora Becker to accept the June  25, 2019 minutes as corrected, seconded by Ron Stellhorn.   Vote: \_5\_Ayes, \_0\_Nays, \_1\_Absent. Motion carried.

**Treasurer’s Report**: Report reviewed with no additions or corrections. Placed on file for audit.

**Monthly Bills**: Motion made by Dora Becker to approve the payment of all the bills totaling   $12,043.38, seconded by Mary Blaies. Roll Call: Dora Becker- A, Mary Blaies - A, Tracey Drennen-Alexander - A, Shannon Webster - A, Ron Stellhorn  - A, Holly Zipfel- Absent. Vote: \_5\_Ayes, \_0\_Nays, \_1\_ Absent. Motion carried.

**Director’s Report**:  Report by Director Kristin Green. See attached Director’s report.

**Youth Services Report:** Report by Michelle Likert, Youth Services Coordinator, accepted as submitted. See the attached Youth Services Coordinator’s Report.

**Correspondence**:

1) Notice from the Village for the Annexation of the Sehr property into the Village of Freeburg.

2) Letter from Norma Wadhams expressing interest in the open Board position.

**Unfinished Business:**

**1. Board Member Vacancy- Kristin emailed both interested parties and invited them to the July Board Meeting. Vanessa is in attendance. Norma did not respond to the email. The consensus is to not appointment a new Board Member until Kristin returns from maternity leave.**

**New Business**:

**1.   Board President needs to assign two board members to review the minutes from the fiscal year for the Illinois Public Library Annual Report.**

Tracey Drennen-Alexander accepted Shannon Webster and Ron Stellhorn as volunteers and assigned them to review the minutes from the fiscal year 2018-2019 for the Illinois Public Library Annual Report.

**2.** **Review Statement of Receipts and Disbursements**

Motion made by Shannon Webster to accept the publishing of the **Statement of Receipts/Revenues/disbursements/Expenditures and Summary Statement of Operations for All Funds and Account Groups for the Fiscal Year ending June 2019**, and seconded by Mary Blaies.  Roll Call: Dora Becker- A, Mary Blaies - A, Tracey Drennen-Alexander - A, Shannon Webster - A, Ron Stellhorn  - A, Holly Zipfel- Absent. Vote: \_5\_Ayes, \_0\_Nays, \_1\_ Absent. Motion carried.

**3. Ordinance 2019-1, Equipment and Building Tax Levy**

Motion made by Mary Blaies to read by title only and final passage of **Ordinance 2019-1, An Ordinance to Levy and Assess a Tax for Freeburg Area Library District of the County of St. Clair, State of Illinois for the Fiscal Year Beginning July 1, 2019 and Ending June 30, 2020**. Seconded by Dora Becker. Vote: \_5\_Ayes, \_0\_Nays, \_1\_ Absent. Motion carried.

**4. Ordinance 2019-2, Conduct of Patrons**

Motion made by Shannon Webster to read by title only and final passage of **Ordinance 2019-2, Pertaining to the Conduct of the Patrons for the Freeburg Area Library District of the County of St. Clair, State of Illinois**. Seconded by Dora Becker. Vote: \_5\_Ayes, \_0\_Nays, \_1\_ Absent. Motion carried.

**5. Ordinance 2019-3, Confidentiality of Records**

Motion made by Dora Becker to read by title only and final passage of **Ordinance 2019-3, Ordinance Pertaining to the Confidentialit of Records for the Freeburg Area Library District of the County of St. Clair, State of Illinois**. Seconded by Shannon Webster. Vote: \_5\_Ayes, \_0\_Nays, \_1\_ Absent. Motion carried.

**6. Ordinance 2019-4, Lost, Damaged, and Overdue Items**

Motion made by Dora Becker to read by title only and final passage of **Ordinance 2019-4, Ordinance Pertaining to Lost, Damaged, and Overdue Books for the Freeburg Area Library District of the County of St. Clair, State of Illinois**. Seconded by Shannon Webster. Vote: \_5\_Ayes, \_0\_Nays, \_1\_ Absent. Motion carried.

**7. Ordinance 2019-5. Meeting Date Ordinance**

Motion made by Dora Becker to read by title only and final passage of **Ordinance 2019-5, Dates of Regular Meetings of the Freeburg Area Library District Board**. Seconded by Shannon Webster. Vote: \_5\_Ayes, \_0\_Nays, \_1\_ Absent. Motion carried.

**8. Ordinance 2019-6, President appoint Ethics Advisor (Ethics Act, Article 15, p. 7)**

Motion made by Mary Blaies to read by title only and final passage of **Ordinance 2019-6, The State Officials and Employees Ethics Act, An Ordinance Implementing the Provisions of the State Officials and Employees Ethics Act (5ILCS 430/1-1 ET. Seq.)**. Seconded by Shannon Webster. Vote: \_5\_Ayes, \_0\_Nays, \_1\_ Absent. Motion carried.

Motion made by Dora Becker to accept Board President Tracey Drennen-Alexander’s recommendation of Kristin Green and Candance Handcock as the Ethics Advisors on said date of July 23, 2019. Motion seconded by Shannon Webster. Vote: \_5\_Ayes, \_0\_Nays, \_1\_ Absent. Motion carried.

**9. Policy: Investment Policy**

Motion made by Mary Blaies to accept by title only the **Investment of Public Funds Policy for the Freeburg Area Libary District, County of the St. Clair and State of Illinois**. Seconded by Shannon Webster. Vote: \_5\_Ayes, \_0\_Nays, \_1\_ Absent. Motion carried.

**10. Policy: Freedom of Information Act/ President appoints FOIA/OMA Officers**

Motion made by Shannon Webster to accept by title only the **Illinois Freedom of Information Act Policy**. Seconded by Mary Blaies. Vote: \_5\_Ayes, \_0\_Nays, \_1\_ Absent. Motion carried.

Motion made by Dora Becker to accept the Board President's appointment of Kristin Green as the FOIA/OMA officer for the 2019-2020 Fiscal Year. Seconded by Shannon Webster. Vote: \_5\_Ayes, \_0\_Nays, \_1\_ Absent. Motion carried.

**11. Board Questions or Concerns:**

None at this time.

**Adjournment** – Mary Blaies moved to adjourn the meeting at 8:14 pm, seconded by Dora Becker.  Vote: 5 -Ayes, 0 - Nays, 1 - Absent. Motion carried.