Freeburg Area Library Board of Trustees

December 19, 2019

**Regular Board Meeting**

called to order at 7:00 p.m. by President Tracey Drennen-Alexander.

**Note:**

Tonight’s meeting moved from regular meeting time, December 17, 2019, because of inclement weather.

**Roll Call**

; Dora Becker- \_P\_, Mary Blaies \_\_P\_ Tracey Drennen-Alexander- \_P\_, Ron Stellhorn- \_A\_, Shannon Webster \_\_P\_\_, Holly Zipfel \_P\_. \_\_5\_\_Present. ,\_\_1\_Absent, \_\_\_\_1\_\_\_Unfilled Vacancy. Director Kristin Green present.

**Recognition of Visitors and Comments from the Public:**

Norma Wadhams

**Minutes from November 19, 2019 Regular Board Meeting were reviewed.**

**Motion made**

by Dora Becker to accept the October 22, 2019 minutes as presented. Seconded by Mary Blaies. Vote; \_5\_ Ayes, \_\_0\_\_Nays, \_\_\_1\_\_Absent, \_\_1\_\_ Unfilled Vacancy. Motion carried

**Treasurer’s Report:**

The report was reviewed with no additions or corrections. Placed on file for audit.

**Monthly Bills:**

**Motion made**by Dora Becker to approve the payment of all bills totaling, $5464.37. Seconded by Shannon Webster. Roll Call: Dora Becker- \_A\_, Mary Blaies \_A\_\_, Tracey Drennen-Alexander- \_A\_, Ron Stellhorn- \_Absent\_, Shannon Webster \_\_A\_\_, Holly Zipfel \_A\_. \_5\_\_Ayes, \_\_0\_\_ Nays, \_\_1\_\_ Absent, \_1\_Unfilled Vacancy. Motion carried.

**Director’s and Youth Services Reports**

**:**See attached report by Director Kristin Green.

**Youth Services Report:**

See attached written report submitted by Youth Director, Michelle Likert

**Correspondence**

None

**Unfinished Business;**

**1. Swearing in of New Trustee, Norma Wadhams:**

At this time Norma Wadhams was sworn into office of Trustee, Freeburg Area Library District Board of Trustee by Kristin Green. Norma Wadhams will fill the vacancy left by resignation of Gina Heiligenstein and making the board complete for the first time in several months. Photo was taken and will be submitted to Freeburg Tribune to announce to public our newest board member.

**New Business:**

**1. Parking Lot Policy:**

**Discussion:**

There remains some difference of opinion as to how this should be handled now and in the future.

**Motion made**

by Shannon Webster stating Director, Kristin Green should draw up a short policy covering who and who not should park in the library parking lot on a regular basis. Policy is to be reviewed and voted upon at the January 28, 2020 meeting. Seconded by Mary Blaies. Vote: \_6\_\_Ayes, \_\_0\_\_ Nays, \_\_1\_\_ Absent. Motion carried.

**2. Meeting Room Policy-Make changes for 2020?**

**Discussion:**

Copy given to each member of the board for review.

**Motion made**

by Dora Becker to Table the vote on Meeting Room Policy until board had proper time to review policy. Seconded by Shannon Webster. Vote: \_6\_\_Ayes, \_\_0\_\_ Nays, \_\_1\_\_ Absent. Motion carried.

**3. FYI 2018/2019 Audit Review**

.**Motion made**by Dora Becker to Table the Review on 2018/2019 Audit until board had proper time to review audit. Seconded by Mary Blaies. Vote: \_6\_\_Ayes, \_\_0\_\_ Nays, \_\_1\_\_ Absent. Motion carried.

**4. Board Questions or Concerns:**

None

Dora Becker moved to adjourn the meeting at 7:27 p.m. Seconded by Shannon Webster. Vote: \_6\_\_Ayes, \_\_0\_\_ Nays, \_\_1\_\_ Absent. Motion carried.

**The next board meeting will be at 7:00 p.m. on Tuesday, January 28, 2020.**

**Hollace Zipfel**

**Secretary**