Freeburg Area Library District Board of Trustees Meeting

May 28, 2019

**Regular Board Meeting**

called to order at 7:01p.m. by President Tracey Drennen-Alexander.

Roll Call; Dora Becker- \_P\_, Toni Beisiegel- Absent, Mary Blaies \_P\_\_, Tracey Drennen-Alexander- \_P\_, Gina Heiligenstein- Absent, Ron Stellhorn- \_P\_, Holly Zipfel \_P. \_\_5\_\_Present.,\_2 \_Absent. Director Kristin Green present.

**Recognition of Visitors and Comments from the Public**

Shannon Webster.

**Minutes from April 23, 2019 Regular Board Meeting were reviewed.**

Motion made by Dora Becker to accept the April 23, 2019 minutes as presented. Seconded by Ron Stellhorn. Vote; \_5\_ Ayes, \_\_0\_\_Nays, \_2\_ Absent, Motion carried

**Minutes from May 7, 2019 Special Board Meeting were reviewed.**

Motion made by Dora Becker to accept the May 7, 2019 Special Board Minutes as presented. Seconded by Ron Stellhorn. Vote; \_5\_ Ayes, \_\_0\_\_Nays, \_2\_ Absent, Motion carried.

**Minutes from May 13, 2019 Special Board Meeting were reviewed.**

Motion made by Dora Becker to accept the May 13, 2019 Special Board Minutes as presented. Seconded by Ron Stellhorn. Vote; \_5\_ Ayes, \_\_0\_\_Nays, \_2\_ Absent, Motion carried.

**Treasurer’s Report:**

The report was reviewed with no additions or corrections. Placed on file for audit.

**Monthly Bills:**

Motion made by Dora Becker to approve the payment of all bills totaling, $9670.25.Seconded by Mary Blaies. Roll Call: Dora Becker- \_A\_, Toni Beisiegel- Absent, Mary Blaies \_A\_\_, Tracey Drennen-Alexander- \_A\_, Gina Heiligenstein- Absent, Ron Stellhorn- \_A\_, Holly Zipfel \_A\_. \_5\_\_Present., \_2 \_Absent. Motion carried

**Director’s and Youth Services Reports**

**:**Report by Director Kristin Green. . See attached Director’s Report

**Youth Services Report:**

No report submitted

**Correspondence**

1. Presto-X informing library of cost increase of $3.19/Service.

2. Resignation Letter from Gina Heiligenstein, Library Trustee.

**Unfinished Business:**

1. RB Digital Proposal: Tabled until further notice due to lack of interest. Will readdress if any more interest is shown.

**New Business:**

**1. Reorganization of the Board:**

A. Official Canvas report was read by Kristin Green. Tracey Drennen-Alexander, Ron Stellhorn and Hollace “Holly” Zipfel won their 4-year terms. Two (2) year terms had no one running thus these two slots are now vacant.

B. Appoint Trustees to fill vacancies.

Motion made by Ron Stellhorn to accept Mary Blaies and Shannon Webster to fill the two (2) year vacancies. Seconded by Dora Becker. Vote; \_4\_ Ayes, \_\_0\_\_Nays, \_1\_ Absent, Motion carried

C. Swearing in of the newly re-elected and newly appointed Trustee was performed by Kristin Green at this time.

D. Nomination and Election of Officers:

Discussion:

President: Tracy Drennen-Alexander

Vice-President: Ron Stellhorn

Secretary: Hollace “Holly” Zipfel

Treasurer: Dora Becker

Motion made by Mary Blaies to accept the above slate of officers. Seconded by Shannon Webster. Vote; \_6\_ Ayes, \_\_0\_\_Nays, \_1\_ Absent, Motion carried

E. Formation of Committees: (Policy, Finance, Building & Grounds)

Motion made by Holly Zipfel to accept the list of committees as presented by Tracy Drennen-Alexander, President. Seconded by Mary Blaies. Vote; \_6\_ Ayes, \_\_0\_\_Nays, \_1\_ Absent, Motion carried

**2. Resignation of Board Member, Gina Heiligenstein, and filling the trustee vacancy.**

**Letter of Resignation read.**

Motion made by Dora Becker to accept the Resignation of Gina Heiligenstein. . Seconded by Shannon Webster. Vote; \_6\_ Ayes, \_\_0\_\_Nays, \_1\_ Absent, Motion carried

Motion made by Holly Zipfel to Post the 2-year vacancy in the Freeburg Tribune starting with the week of June 3, 2019 with applications being accepted until it is filled . Seconded by Shannon Webster. Vote; \_6\_ Ayes, \_\_0\_\_Nays, \_1\_\_ Unfilled Vacancy, Motion carried

**3. Non-Resident Library Card FY2019-2020:**

Discussion followed

Motion by Dora Becker to keep the cost of Non-Resident Library Cards at $115.00 effective July 2019-June 2020. Seconded by Mary Blaies.

Roll Call; Dora Becker- \_A\_, Mary Blaies \_A\_, Tracey Drennen-Alexander- \_A\_, Ron Stellhorn- \_A\_, Shannon Webster\_A-, Holly Zipfel \_A\_. \_\_6\_\_Ayes.,\_ 0 \_Nays, \_1\_\_Unfilled Vacancy. Motion Carried

**4. Director Maternity Leave Proposal and “Acting Director“ during Maternity Leave.**

A. Discussion followed**-**See attached copy of Kristin’s proposal

Motion by Holly Zipfel to accept Kristin Green’s Maternity Leave Proposal as presented. Seconded by Mary Blaies. Roll Call; Dora Becker- \_A\_, Mary Blaies \_\_A\_, Tracey Drennen-Alexander \_A\_, Ron Stellhorn- \_A\_, Shannon Webster \_\_A \_\_, Holly Zipfel \_A\_. \_\_6\_\_Ayes.,\_ 0 \_Nays, \_1\_\_Unfilled Vacancy. Motion Carried

B. Motion by Dora Becker to pay Candace Hancock $15.00 per hour starting immediately. Seconded by Shannon Webster.Call; Dora Becker- \_A\_, Mary Blaies \_\_A\_, Tracey Drennen-Alexander- \_A\_, Ron Stellhorn- \_A\_, Shannon Webster \_\_A \_\_, Holly Zipfel \_A\_. \_\_6\_\_Ayes.,\_ 0 \_Nays, \_1\_\_Unfilled Vacancy. Motion Carried

**5. Finance Committee Meeting to discuss working budget and staff salaries for FY2019-2010 :**

Date set for June 6, 2019 at 12:15 pm

**6. Board Questions or Concerns -**

None

**Next meeting June 25, 2019 at 7 pm**

Dora Becker moved to adjourn the meeting at 8:38 p.m. Seconded by Shannon Webster. Vote: \_\_6\_ Ayes, \_\_0\_\_Nays, \_1\_\_ Unfilled Vacancy. Motion Carried.

Hollace Zipfel

 Secretary