

Freeburg Area Library District Board of Trustees Meeting
October 23, 2018

Regular Board Meeting called to order at 7:00 p.m. by President Tracey Drennen-Alexander.

Roll Call; Dora Becker- P, Toni Beisiegel- P, Tracey Drennen-Alexander- P, Gina Heiligenstein- Absent, Heather Humphries-Absent , Ron Stellhorn- P, Holly Zipfel P. 5 Present. 2 Absent.. Director Kristin Green present.

Recognition of Visitors and Comments from the Public. Steve Woodward

Minutes from September 25, 2018 were reviewed.

Motion made by Dora Becker to accept the September 25, 2018 minutes as presented. Seconded by Toni Beisiegel. Vote; 5 Ayes, 0 Nays, 2 Absent. Motion carried

Treasurer's Report: The report was reviewed with no additions or corrections. Placed on file for audit.

Monthly Bills: Motion made by Dora Becker to approve the payment of all bills totaling, \$5,116.58. Seconded by Toni Beisiegel. Roll Call: Dora Becker-A, Toni Beisiegel- A, Tracey Drennen-Alexander- A, Gina Heiligenstein- Absent, Heather Humphries-Absent , Ron Stellhorn- A, Holly Zipfel- A. 5 Ayes, 0 Nays, 2 Absent Motion Carried.

Director's and Youth Services Reports: Report by Director Kristin Green. . See attached Director's Report

Youth Services Report: Written Report by Karen Voelker, Youth Services Coordinator, accepted as submitted. See attached Coordinator's Report

Correspondence: Following letter of resignation was received from Heather Humphries.

10/16/18

Freeburg Area District Library and Board of Trustees,

It is with regret that I am submitting this letter. I feel it is necessary that I resign my position on the Board of Trustees effective immediately.

I feel that at this time I can not dedicate the time needed to fulfill my duties to the Board and to the public. I have enjoyed my time on the Board and appreciate the opportunity to serve with you. At this time, I feel my focus and time is with my family.

Good luck in the future and I look forward to utilizing our wonderful library.

Sincerely,

Heather A. Humphries

Unfinished Business: None

New Business:

1. **More at Four Program: April Nail-** No show
2. **Freeburg Historical Society: Steve Woodward**

Had two (2) subjects he wanted to cover:

1. How do we get the "Tribune on Line" brought up to date? What is the delay? Can we by pass the State? So far this has been an on going problem and all attempts by the Freeburg Tribune, Bob Koerber and Library have failed.

2. During the Freeburg Homecoming can the meeting room be open for an **Open House by the Freeburg Historical Society**. Mr. Woodward was told that he could sign out the use of the room for said period of time to display items of interest to the community. Same rules as always would apply. Mr. Woodward ask if the library would also be open at that time and was told only is it was held during regular library hours.

Mr. Woodward brought in a 1987 FCHS Yearbook for the library's collection. Several yearbooks still missing in library collection.

Ron Stellhorn mentioned that there will now be a Rotary Club at FCHS led by Heather Scheid and maybe they could interact with the Freeburg Historical Society in organizing such things as old Newsletters (40 years) into binders or digital copies. All agreed that the copies would be of interest to the public but when and how is the question. To Scan and digitalize would take a lot of help and time. Need to get the younger generations involved.

Mr. Woodward ask if building an addition or room onto the library for the Freeburg Historical Society was possible? It was felt at this time that such an under taking was not possible due to cost and space. The library provided two (2) large display cases for the Historical Society plus allowing another large case in the meeting room by the Historical Society.

3. **Bid Review: Asphalt Sealing & Striping** Two bids were received but both contractors felt it was too late. Action on this project was tabled until Spring of 2019.

4. **Bid Review: Carpet Cleaning** Three (3) bids were received for cleaning the carpet in the Children's Wing; Absolute Clean at \$415.00, Clean-rite Cleaning Co. at \$350.00 and Midwest Carpet Cleaning at \$475.00. Discussion followed.

Motion made by Dora Becker to accept Absolute Clean's bid at \$415.00. Seconded by Ron Stellhorn.

Roll Call; Dora Becker- A, Toni Beisiegel- A, Tracey Drennen-Alexander- A, Gina Heiligenstein- Absent, Heather Humphries-Absent , Ron Stellhorn- A, Holly Zipfel A. 5 Ayes, 0 Nays, 2 Absent.. Motion Carried.

5. **Finance Committee needs to meet in early November to Discuss the tax levy. FYI** Dora will get back to her committee with the date.

6. **Trustee Resignation.** All trustees had received a copy of Heather's resignation. Will need to check with State to see if position has to be filled before elections in Spring of 2019.

Motion made by Dora Becker to accept Heather Humphries's resignation effective immediately. Seconded by Ron Stellhorn.

Vote: 5 Ayes, 0 Nays, 2 Absent. Motion carried

7. **Board Questions or Concerns**

Employee on cell phone while working (still in probation period) and needs to be addressed.

Next meeting November 27, 2018

Dora Becker moved to adjourn the meeting at 8:01p.m. Seconded by Toni Beisiegel Vote: 5 Ayes, 0 Nays, 1 Absent Motion Carried.

Hollace Zipfel
Acting Secretary