

Freeburg Area Library District Board of Trustees Meeting  
May 22, 2018

**Regular Board Meeting** called to order at  7  p.m. by President Tracey Drennen-Alexander.

Roll Call; Dora Becker- Absent, Toni Beisiegel- P, Tracey Drennen-Alexander- P, Gina Heiligenstein- Absent, Heather Humphries- Absent, Ron Stellhorn- P, Holly Zipfel P.  4  Present.  3  Absent.. Director Kristin Green present.

**Recognition of Visitors and Comments from the Public.** No visitors

**Minutes from April 24, 2018** were reviewed.

Motion made by Ron Stellhorn to accept the April 24, 2018 minutes as presented, Seconded by Toni Beisiegel. Vote; 4 Ayes, 0 Nays, 3 Absent. Motion carried

**Treasurer's Report:** The report was reviewed with no additions or corrections. Placed on file for audit.

**Monthly Bills:** Motion made by Ron Stellhorn to approve the payment of all bills totaling, \$7,123.25. Seconded by Toni Beisiegel Roll Call: Dora Becker- Absent, Toni Beisiegel- A, Tracey Drennen-Alexander- A, Gina Heiligenstein- Absent, Heather Humphries- Absent, Ron Stellhorn- A, Holly Zipfel- A. 4 Ayes, 0 Nays, 3 Absent Motion Carried.

**Director's and Youth Services Reports:** Report by Director Kristin Green. . See attached Director's Report

**Youth Services Report:** Written Report by Karen Voelker, Youth Services Coordinator, accepted as submitted. See attached Coordinator's Report

**Correspondence:** None

**Unfinished Business:** None

**New Business:**

1. Copier Lease Ending June 2018. Review new copier options.

**Discussion:** Brief discussion followed

Motion made by Ron Stellhorn to accept the bid by Sumner One for Konica Minolta C308 for 60 months, maintenance included at a cost of \$169.74 per month. Seconded by Toni Beisiegel. Roll Call: Dora Becker- Absent, Toni Beisiegel- A, Tracey Drennen-Alexander- A, Gina Heiligenstein- Absent, Heather Humphries- Absent, Ron Stellhorn- A, Holly Zipfel- A. 4 Ayes, 0 Nays, 3 Absent. Motion Carried.

2. Non-Resident Library Card FY2018-2019

**Discussion:** Brief discussion followed so board could compare rates since 2001. Comparing population, per capita, number of households etc. See attached chart.

Motion was made by Ron Stellhorn to reduce Non- Resident Library Card FY2018-2019 to \$115.00. Seconded by Toni Beisiegel. Roll Call: Dora Becker- Absent, Toni Beisiegel- A, Tracey Drennen-Alexander- A, Gina Heiligenstein- Absent, Heather Humphries- A, Ron Stellhorn- A, Holly Zipfel- A. 4 Ayes, 0 Nays, 3 Absent. Motion Carried.

3. FY2019 ILLINET/OCLC Services Program Agreement-Do we wish to continue this service.

**Discussion:** Brief discussion followed comparing cost per year (\$832.00). Forty books, generally reference books, were ordered last year by only a few individuals doing research papers at an average of \$20.00 per book.

Motion was made by Ron Stellhorn to discontinue ILLINET/OCLC Service Program. Seconded by Toni Beisiegel. Roll Call: Dora Becker- Absent, Toni Beisiegel- A, Tracey Drennen-Alexander- A, Gina Heiligenstein- Absent, Heather Humphries- A, Ron Stellhorn- A, Holly Zipfel- A. 4 Ayes, 0 Nays, 3 Absent. Motion Carried

4. Hire new employee to help with Summer Reading and to fill-in?

**Discussion:** After a brief discussion the consensus was it would be better to publish the part-time vacancy now rather than later and come up short

handed later. If not the need for additional help did not arise than no hiring would be needed.

Motion was made by Ron Stellhorn to publish the part-time vacancy in the Freeburg Tribune. Seconded by Toni Beisiegel. Roll Call: Dora Becker- Absent, Toni Beisiegel- A, Tracey Drennen-Alexander- A, Gina Heiligenstein- Absent, Heather Humphries- Absent, Ron Stellhorn- A, Holly Zipfel- A. 4 Ayes, 0 Nays, 3 Absent. Motion Carried

**5. Board Questions or Concerns:**

Ron brought the board's attention to our flag outside being torn and needed to be replaced.

Also Ron ask for clarification to protocol for lowering flag to half staff.

**Next meeting November 28, 2017**

Toni Beisiegel moved to adjourn the meeting at 7:56 p.m. Seconded by Ron Stellhorn. Vote: 4 Ayes, 0 Nays, 3 Absent Motion Carried.

Hollace Zipfel  
Acting Secretary