**Freeburg Area Library District Board of Trustees Meeting**

**March 27, 2018 @ 7:00 p.m.**

**Regular Board Meeting** called to order at   7:00 pm by Tracey Drennen-Alexander.

**Roll Call**:  Dora Becker - P  , Tracey Drennen-Alexander - P  , Gina Heiligenstein - P , Heather Humphries -  Absent , Ron Stellhorn - P , Holly Zipfel - P .   Present - 5 , Absent - 1 . Director Kristin Green - Present

**Recognition of Visitors and Comments from the Public**:

 None

**Minutes from February 27, 2017** were reviewed

 Motion made by Holly Zipfel  to accept the February 27, 2018  minutes as amended, seconded by Ron Stellhorn.  Vote: \_5\_Ayes, \_0\_Nays, \_1\_Absent

Motion carried.

**Treasurer’s Report**: Report was reviewed with no additions or corrections. Placed on file for audit.

**Monthly Bills**: Motion made by Dora Becker to approve the payment of all the bills totaling  $5,014.89, seconded by Holly Zipfel. Roll Call: Dora Becker A , Tracey Drennen-Alexander  A, Gina Heiligenstein A, Heather Humphries Absent , Ron Stellhorn A , Holly Zipfel A . Vote: \_5\_Ayes, \_0\_Nays, \_1\_ Absent. Motion carried.

**Director’s Report**:  Report by Director Kristin Green. See attached Director’s report.

**Youth Services Report:** Report by Karen Voelker, Youth Services Coordinator, accepted as submitted. See attached Youth Services Coordinator’s Report.

**Correspondence**:

 Freeburg Bulletin

 Thank you note from Harry and Joyce Ingold

**Unfinished Business:**

1. **Board Member Vacancy -**

One individual submitted a letter of interest by the due date of March 26, 2018 - Toni Beisiegel.

 It was suggested we invite her to the next meeting, April 24th.

1. **Carpet Bids -**

One official sealed bid submitted in the mail for carpet replacement in the main library area by the due date of March 26, 2018 was Custom Floors and More.

 **Motion** made by Dora Becker to accept the bid from Custom Floors and More to replace the carpeting in the main library area, in the amount of $16, 300, seconded by Holly Zipfel.  Roll Call: Dora Becker A , Tracey Drennen-Alexander A, Gina Heiligenstein A, Heather Humphries Absent , Ron Stellhorn A , Holly Zipfel A . Vote: \_5\_Ayes, \_0\_Nays, \_1\_ Absent. Motion carried.

**Motion** made by Dora Becker to accept the bid from Professional Library Lift Movers, in the amount of $7, 385, to move the furniture in the main area of the library while the new carpeting is being installed,  seconded by Holly Zipfel. Roll Call: Dora Becker A , Tracey Drennen-Alexander A, Gina Heiligenstein A, Heather Humphries Absent , Ron Stellhorn A , Holly Zipfel A . Vote: \_5\_Ayes, \_0\_Nays, \_1\_ Absent. Motion carried.

 **Motion** made by Dora Becker to use the Bea Fries money, from the CD at U.S. Bank in the amount of $25,000, to re-carpet the main library area and the moving of the furniture in the main library area, seconded by Holly Zipfel.  Roll Call: Dora Becker A , Tracey Drennen-Alexander A, Gina Heiligenstein A, Heather Humphries Absent , Ron Stellhorn A , Holly Zipfel A . Vote: \_5\_Ayes, \_0\_Nays, \_1\_ Absent. Motion carried.

**New Business**:

1. **Statement of Economic Interest Filing Due May 1, 2018**

**2. Purchase of Wireless Hotspot Devices for Patron Use -**

 **Motion** made by Ron Stellhorn to approve the purchase of 10 devices with the cost being split between the Friends of the Library and the Freeburg Area Library, seconded by Holly Zipfel. Roll Call: Dora Becker  A , Tracey Drennen-Alexander A, Gina Heiligenstein A, Heather Humphries Absent , Ron Stellhorn A , Holly Zipfel A . Vote: \_5\_Ayes, \_0\_Nays, \_1\_ Absent. Motion carried.

**Motion** made by Holly Zipfel to accept the Hotspot Lending Policy with specifications discussed on March 27, 2018, seconded by Dora Becker .  5 - Ayes, 0 - Nays, 1 - Absent.

**3.** **Board questions and Concerns:**

**Adjournment**  Holly Zipfel moved to adjourn the meeting at 8:11 pm, seconded by Ron Stellhorn .  Vote: 5 -Ayes, 0 - Nays, 1 - Absent. Motion carried.