**Freeburg Area Library District Board of Trustees Meeting**

**January 23, 2018 @ 7:00 p.m.**

**Regular Board Meeting** called to order at 7 pm by Tracey Drennen-Alexander.

**Roll Call**:  Dora Becker - P ,  Tracey Drennen-Alexander -P,  Terry Groth  - P ,Gina Heiligenstein  -P, Heather Humphries -P , Ron Stellhorn  - P , Holly Zipfel -P .   Present - 7  ,  Absent - 0  . Director Kristin Green -  Present.

**Recognition of Visitors and Comments from the Public**:

* Cindy Beabout, representative from Freeburg District #70 More at 4 Program

**Minutes from December 19,2017** were reviewed

 Motion made by Holly Zipfel   to accept the December 19, 2017 minutes as presented, seconded by Heather Humphries .  Vote: \_7\_Ayes, \_0\_Nays, \_0\_Absent

Motion carried.

**Treasurer’s Report**: Report was reviewed with no additions or corrections. Placed on file for audit.

**Monthly Bills**: Motion made by Dora Becker  to approve the payment of all the bills totaling  $7,914.47, seconded by Terry Groth. Roll Call: Dora Becker  A , Tracey Drennen-Alexander A , Terry Groth  A , Gina Heiligenstein A , Heather Humphries A , Ron Stellhorn A  , Holly Zipfel A . Vote: \_7\_Ayes, \_0\_Nays, \_0\_ Absent. Motion carried.

**Director’s Report**:  Report by Director Kristin Green. See attached Director’s report.

**Youth Services Report:** Report by Karen Voelker, Youth Services Coordinator, accepted as submitted. See attached Youth Services Coordinator’s Report.

**Correspondence**:  None

**Unfinished Business:** None

**New Business**:

1. **Community Partnership Agreement: Freeburg District 70 More at Four Program**

         **Motion** made by Holly Zipfel to approve the Community Partnership Agreement with Freeburg District #70 More at Four Program with corrections**,** seconded by Terry  Groth.

     7 - Ayes,  0 - Nays, 0  - Absent.  Motion Carried.

**2. Potential Grant Opportunity: Mobile Hotspot Lending**

Tech Soup, 5 devices = $60, each device $10 a month, $15 per case for each device, they would be cataloged and barcoded. Further information and discussion at later date.

**3. Employee Handbook revision: Section D. Ethics, Part iii: Use of Library Material**

 **Motion** made by Holly Zipfel to accept the Employee Handbook revision: section D. Ethics, Part iii: Use of Library Materials as presented, seconded by Dora Becker.  7 - Ayes, 0 - Nayes, 0 - Absent.

**4. Policy Revision:  #4 Circulation: update to include Educator Cards**

 **Motion** made by Terry Groth to revise circulation policy as corrected to include educator cards for certified personnel of Freeburg Schools, seconded by Ron Stellhorn. 7 - Ayes, 0 - Nayes, 0 - Absent.

**5. 2018 Lawn Care Bids**

 **Motion** made by Terry Groth to accept the Dandy Mowing Service lawn care bid for the 2018 lawn care, seconded by Dora Becker.  Roll call: Dora Becker - A ,  Tracey Drennen-Alexander - N,  Terry Groth  - A ,Gina Heiligenstein  - N, Heather Humphries - Abstain , Ron Stellhorn  - A , Holly Zipfel - A .  4-Ayes, 2- Nayes, 1- Abstaining

**6.** **Board questions and Concerns:**

 None

**Adjournment** Dora Becker moved to adjourn the meeting at 8:45 pm, seconded by Terry Groth.  Vote:    7-Ayes, 0-  Nays,   0- Absent.  Motion carried.