**Freeburg Area Library District Board of Trustees Meeting**

**September 26, 2017 @ 7pm**

**Regular Board Meeting** called to order at 7 pm by Vice-President Terry Groth.

**Roll Call**: Dora Becker\_P\_, Tracey Drennen-Alexander \_A\_,  Terry Groth  \_P\_, Gina Heiligenstein \_P\_, Heather Humphries \_\_P\_, Ron Stellhorn \_P\_, Holly Zipfel \_P\_.  6 Present, 1 Absent. Director Kristin Green \_\_P\_\_.

**Recognition of Visitors and Comments from the Public**: None

**Minutes from August 22,2017** **Budget & Appropriations Hearing** were reviewed

 Motion made by Holly to accept the August 22 , 2017 minutes as presented, seconded by Heather . Vote: \_6\_Ayes, \_0\_Nays, \_1\_Absent

Motion carried.

**Minutes from August 22,2017** were reviewed

 Motion made by Holly to accept the August 22 , 2017 minutes with revisions, seconded by Heather. Vote: \_6\_Ayes, \_0\_Nays, \_1\_Absent

Motion carried.

**Treasurer’s Report**: Report was reviewed with no additions or corrections. Placed on file for audit.

**Monthly Bills**: Motion made by Dora to approve the payment of all the bills totaling  $4,818.89 , seconded by Holly . Roll Call: Dora Becker \_A\_, Tracey Drennen-Alexander absent, Terry Groth \_A\_, Gina Heiligenstein \_A\_, Heather Humphries \_A\_, Ron Stellhorn \_A\_\_, Holly Zipfel \_A\_\_. Vote: \_6\_Ayes, \_0\_Nays, \_1\_ Absent. Motion carried.

**Director’s Report**:  Report by Director Kristin Green. See attached Director’s report.

**Youth Services Report:** Report by Karen Voelker, Youth Services Coordinator, accepted as submitted. See attached Youth Services Coordinator’s Report.

**Correspondence**:  Freeburg Newsletter

**Unfinished Business:**

1. **Publication of Ordinance 2017-2, Equipment & Building Tax Levy.**

**New Business**:

1. **New Employee**

     **Discussion** : 5 people applied

    **Motion** made by Dora to accept employment of Sharon Campese for the position of part-time circulation desk personnel at the rate of $8.25 an hour.   Seconded by Holly. Roll Call: Dora Becker \_A\_, Tracey Drennen-Alexander absent, Terry Groth \_A\_, Gina Heiligenstein \_A\_, Heather Humphries \_A\_, Ron Stellhorn \_A\_, and Holly Zipfel \_A\_.   6 - Ayes,  0 - Nays, 1 - Absent.  Motion Carried.

**2. Just Clean Window Cleaning -**

**Motion** made by Terry to accept the contract with Just Clean Window Cleaning for a $688.00 annual maintenance fee. Seconded by Heather. Roll Call: Dora Becker \_A\_, Tracey Drennen-Alexander absent, Terry Groth \_A\_, Gina Heiligenstein \_A\_, Heather Humphries \_A\_, Ron Stellhorn \_A\_, and Holly Zipfel \_A\_.   6 - Ayes,  0 - Nays, 1 - Absent.  Motion Carried.

**3. Board questions and Concerns:  None**

**Adjournment** Holly moved to adjourn the meeting at 7:25 pm, seconded by Dora. Vote:  \_6\_Ayes, \_0\_Nays, \_1\_ Absent.  Motion carried.