Freeburg Area Library District Board of Trustees Meeting

February 28, 2017

**Regular Board Meeting** called to order at \_\_\_7:00\_\_\_ p.m. by President Vicki Helms.

Roll Call; Dora Becker \_P\_\_, Tracey Drennen-Alexander \_P\_\_, Terry Groth \_P\_.

Vicki Helms \_P\_, Heather Humphries \_Absent, Ron Stellhorn \_\_P\_\_, Holly Zipfel \_P\_\_.

\_\_6\_ Present.\_1\_ Absent.. Director Kristin Green was present.

**Recognition of Visitors and Comments from the Public**. No visitors present

**Minutes from January 24, 2017 were reviewed.**

Motion made by ­­­Dora Becker to accept the January 24, 2017 minutes as corrected, Seconded by Tracey Drennen-Alexander. Vote; \_6\_A, \_0\_ Nays, \_\_1\_Absent. Motion carried

**Treasurer’s Report:** The report was reviewed with no additions or corrections. Placed on file for audit.

**Monthly Bills:** Motion made by Terry Groth to approve the payment of all bills totaling, $10,495.21. Seconded by Tracey Drennen-Alexander. Roll Call: Dora Becker \_A\_ Tracey Drennen-Alexander \_A\_, Terry Groth A, Vicki Helms\_\_A\_\_\_ , Heather Humphries Absent, Ron Stellhorn \_\_A\_\_\_\_, Holly Zipfel \_\_A\_\_. \_6\_Ayes, \_\_0\_\_Nays, \_\_\_1\_\_\_Absent Motion Carried.

**Director’s and Youth Services Reports:**  Director’s report by Director Kristin Green. Accepted as presented. See attached Director’s report

**Youth Services Report:** WrittenReport by Karen Voelker, Youth Services Coordinator, accepted as submitted. See attached Coordinator’s Report

**Correspondence:** No correspondence received this month**.**

**Unfinished Business:** None

**New Business:**

**1. Policy Review**

 **#16 LED Non-Library Messages Policy**

 **#18 Notary Policy**

**Discussion:** None expressed

**Motion Made** by Terry Groth to adopt policy “**LEDE Non-Library Messages Policy"** . Seconded by Tracey Drennen-Alexander. Vote; \_\_6\_\_Ayes, \_\_0\_\_Nays, \_1\_\_Absent. Motion Carried.

**Motion Made** by Terry Groth to adopt policy, “**Notary Policy”.** Secondedby Tracey Drennen-Alexander. Vote: \_\_6\_\_Ayes, \_\_0\_\_Nays, \_\_1\_\_Absent. Motion Carried

**2. Board Questions or Concerns:**

Ron Stellhorn offered following comment: Flag outside showing wear and will be replaced by the Freeburg American Legion.

Ron Stellhorn asked about the “Saturday Kickoff” for the summer reading program. Kristin Green informed board that there would be no Saturday kickoff this year. The reading program will be six weeks long, will start on a Monday and end on a Friday.

 Terry Groth asked when we would start filing our 2017 Statement of Economic Interests? Kristin Green informed board they should be receiving their letter sometime in March.

 Kristin Green informed board that part-time employee, Verlene Harris, husband is very ill and on Hospice. Not able to work as often but other employees are filling in for her.

 **Next meeting March 28, 2017**

Dora Becker moved to adjourn the meeting at \_7:47\_\_ p.m. Seconded by Holly Zipfel Vote:\_\_\_6\_\_Ayes\_\_\_0\_\_Nays, \_\_\_\_1\_\_\_Absent Motion Carried.

Hollace Zipfel,

Secretary