Freeburg Area Library District Board of Trustees Meeting

October 25, 2016

**Regular Board Meeting** called to order at \_\_\_7:00\_\_\_ p.m. by President Vicki Helms.

Roll Call; Dora Becker\_\_P\_\_, Tracey Drennen-Alexander\_\_P\_\_, Terry Groth \_\_A\_\_.

Vicki Helms\_\_P\_\_, Heather Humphries \_\_A\_\_, Ron Stellhorn\_\_P\_\_, Holly Zipfel\_\_P\_\_.

\_\_5\_\_ Present.\_\_2\_ absent.. Director Kristin Green was present.

**Recognition of Visitors and Comments from the Public**. No visitors present

**Minutes from September 27, 2016 were reviewed.**

Motion made by ­­­­­Dora Becker to accept the September 27, 2016 minutes as corrected, Seconded by Tracey Drennen-Alexander. Vote;\_\_5\_\_Ayes,\_\_0\_ Nays. \_\_2\_\_Absent.. Motion carried

**Treasurer’s Report:** The report was reviewed with no additions or corrections. Placed on file for audit.

**Monthly Bills:** Motion made by Dora Becker to approve the payment of all bills totaling, $3716.78. Seconded by Tracey Drennen-Alexander. Roll Call: Dora Becker \_A\_ , Tracey Drennen-Alexander \_A\_, Terry Groth\_\_Absent\_, Vicki Helms\_\_A\_\_\_ , Heather Humphries \_\_Absent\_\_, Ron Stellhorn \_\_A\_\_\_\_, Holly Zipfel \_\_A\_\_ . \_\_5\_\_Ayes, \_\_0\_\_Nays, \_\_2\_\_\_Absent. Motion Carried.

**Director’s and Youth Services Reports:**  Director’s report by Director Kristin Green. Accepted as presented. See attached Director’s report

**Youth Services Report:** WrittenReport by Karen Voelker, Youth Services Coordinator, accepted as submitted. See attached Coordinator’s Report

**Correspondence:**

1. Thank You Note from Hoff Family for Memorial to St. Jude Children’s Research Hospital in memory of their father. (Karen Voelker’s father)

2. Letter from IMRF. Suggested resolution to cast a ballot in the 2016 IMRF Executive Trustee Election.

3. Letter from Jessica Yates informing The Library Board that she is expecting and due to deliver in mid-January. Plans on taking six weeks of maternity leave. See entire letter on file.

4. There will be a TIF meeting at City Hall November 16, 2016 at 1:00 pm. All taxing bodies encouraged to attend.

**Unfinished Business:**

**1. The benches have been installed. The Library Board needs to determine wording for memorial plaques**.

Discussion: Dora Becker to check on ordering the two plaques.

**Motion Made** by Ron Stellhorn to spend up to $250.00 on both plaques to go by benches. Seconded by Tracey Drennen-Alexander. Roll Call; Dora Becker \_Abstain\_\_, Tracey Drennen-Alexander \_A\_\_, Terry Groth \_Absent\_\_.Vicki Helms \_A\_\_, Heather Humphries \_Absent\_\_, Ron Stellhorn \_A\_\_, Holly Zipfel \_A\_\_. \_\_4\_\_Ayes, \_\_0\_\_Nays, \_\_2\_\_Absent, \_\_1\_\_Abstain. Motion Carried.

**New Business:**

**1. Policy Review**

**a. Circulation Policy**

**b. Collection Development Policy**

**Discussion:** FYI and when completed will be up-to-date with State of Illinois Library Policies.

**Motion Made** by Tracey Drennen-Alexander to accept these 2 policies as corrected. Seconded by Ron Stellhorn. Vote; \_\_5\_\_Ayes, \_\_0\_\_Nays, \_\_2\_\_Absent. Motion Carried.

**2. Dandy Mowing-Bid to trim landscaping**

**Discussion:** Bid of $118.00 was received from Dandy Mowing for trimming bushes and weed control in rock beds.

**Motion made** by Dora Becker to accept Dandy Mowing‘s bid of $118.00 for weed control and trimming bushes. Seconded by Tracey Drennen-Alexander. **Roll Call:** Dora Becker\_\_A\_\_, Tracey Drennen-Alexander\_\_A\_\_, Terry Groth \_\_Absent\_\_\_, Vicki Helms\_\_\_A\_\_, Heather Humphries \_\_Absent\_\_, Ron Stellhorn\_\_A\_\_, Holly Zipfel\_\_A\_\_. \_5\_Ayes\_0\_ Nays, \_\_2\_\_ Absent. Motion Carried

**3. Snow Removal Contract FY16-17**

**Discussion:** All present appeared satisfied with previous work of Keith Huschle

**Motion made** by Dora Becker to continue contract with Keith Huschle at $175.00 Seconded by Tracey Drennen-Alexander. **Roll Call:** Dora Becker \_\_A\_\_, Tracey Drennen-Alexander\_\_A\_\_, Terry Groth \_\_Absent\_\_\_, Vicki Helms\_\_\_A\_\_, Heather Humphries \_\_Absent\_, Ron Stellhorn\_\_A\_\_, Holly Zipfel\_\_A\_\_. \_5\_Ayes\_0\_ Nays,\_\_2\_\_ Absent Motion Carried

4. B**oard Questions or Concerns:** None Offered

Dora Becker moved to adjourn the meeting at \_\_7:52\_\_ p.m. Seconded by Ron Stellhorn. Vote:\_\_\_5\_\_Ayes\_\_\_0\_\_Nays, \_\_2\_\_ Absent. Motion Carried.

Hollace “Holly” Zipfel,

Secretary