Freeburg Area Library District Board of Trustees Meeting

November 22, 2016

**Regular Board Meeting** called to order at \_\_\_7:00\_\_\_ p.m. by President Vicki Helms.

Roll Call; Dora Becker\_\_P\_\_, Tracey Drennen-Alexander\_\_P\_\_, Terry Groth \_\_P\_\_.

Vicki Helms\_\_P\_\_, Heather Humphries \_\_P\_\_, Ron Stellhorn\_\_P\_\_, Holly Zipfel\_\_P\_\_.

\_\_7\_\_ Present.\_\_0\_ absent. Director Kristin Green was present.

**Recognition of Visitors and Comments from the Public**. No visitors present

**Minutes from October 25, 2016 were reviewed.**

Motion made by ­­­­­Terry Groth to accept the October 25, 2016 minutes as presented, Seconded by Heather Humphries. Vote;\_\_7\_\_Ayes,\_\_0\_ Nays. Motion carried

**Treasurer’s Report:** The report was reviewed with no additions or corrections. Placed on file for audit.

**Monthly Bills:** Motion made by Dora Becker to approve the payment of all bills totaling, $7,367.75. Seconded by Heather Humphries. Roll Call: Dora Becker \_A\_ , Tracey Drennen-Alexander \_A\_, Terry Groth\_\_A\_, Vicki Helms\_\_A\_\_\_ , Heather Humphries \_\_A\_\_, Ron Stellhorn \_\_A\_\_\_\_, Holly Zipfel \_\_A\_\_ . \_\_7\_Ayes, \_\_0\_\_Nays. Motion Carried.

**Director’s and Youth Services Reports:**  Director’s report by Director Kristin Green. Accepted as presented. See attached Director’s report

**Youth Services Report:** WrittenReport by Karen Voelker, Youth Services Coordinator, accepted as submitted. See attached Coordinator’s Report

**Correspondence:** None received this month

**Unfinished Business:**

**1. Memorial plaques**.

**Discussion:** Received from Lager Monument Company, Breese, Illinois two prices. 12x12 Black plaque with gray lettering $175.00 each. 12x12 Gray with dark gray lettering $250.00 each. Price includes cost for 9 lines with 20 letters each.

**Motion Made** by Terry Groth to amend the previous motion “to spend $250.00 on both plaques” to spend up to $400.00 on two 12x12 gray plaques. Seconded by Tracey Drennen-Alexander. Roll Call; Dora Becker \_Abstain\_\_, Tracey Drennen-Alexander \_A\_\_, Terry Groth \_A\_\_.Vicki Helms \_A\_\_, Heather Humphries \_A\_\_, Ron Stellhorn \_A\_\_, Holly Zipfel \_A\_\_. \_\_6\_\_Ayes, \_\_0\_\_Nays, \_\_1\_\_Abstain. Motion Carried.

**New Business:**

**1. Policy Review**

 **a. Concealed Carry Policy**

 **b. Display Space & Exhibits Policy**

**Discussion:** None expressed

**Motion Made** by Terri Groth to adopt these 2 policies, “**Concealed Carry Policy“** and “**Display Space & Exhibits Policy“.** Seconded by Tracey Drennen-Alexander. Vote; \_\_7\_\_Ayes, \_\_0\_\_Nays. Motion Carried.

**2. New Resolution: Government Travel Expenses Resolution 2016-1.** This new law becomes effective January 1, 2017.

**Discussion:** Will be posted for two weeks but it is not necessary to publish in local newspaper.

**Motion Made** by Dora Becker to accept **Government Travel Expenses Resolution 2016-1**. Seconded by Tracey Drennen-Alexander. Vote; \_\_7\_\_Ayes, \_\_0\_\_Nays. Motion Carried.

**3. Financial Audit FY2015-2016**

**Discussion:** FYI only. Each board member was given copy of audit

**4. Approval needed for Ordinance 2016-9 ‘Tax Levy’ for Fiscal Year 2016-2017**

**Motion made** by Dora Becker to read and the final passage of **Ordinance 2016-9 ’Tax Levy’ for Fiscal Year 2016-2017** by title only Seconded by Tracey Drennen-Alexander. **Roll Call:** Dora Becker \_\_A\_\_, Tracey Drennen-Alexander\_\_A\_\_, Terry Groth \_\_A\_\_\_, Vicki Helms\_\_\_A\_\_, Heather Humphries \_\_A\_, Ron Stellhorn\_\_A\_\_, Holly Zipfel\_\_A\_\_. \_7\_Ayes\_0\_ Nays. Motion Carried

**5. Holiday-Staff Gifts**

**Discussion:** All in attendance agreed that a monetary gift to show our appreciation for their due diligence was appropriate.

**Motion made** by Dora Becker to give each library employee $25.00 for Christmas. Seconded by Tracey Drennen-Alexander. **Roll Call:** Dora Becker \_\_A\_\_, Tracey Drennen-Alexander\_\_A\_\_, Terry Groth \_\_A\_\_\_, Vicki Helms\_\_\_A\_\_, Heather Humphries \_\_A\_, Ron Stellhorn\_\_A\_\_, Holly Zipfel\_\_A\_\_. \_7\_Ayes, \_0\_ Nays. Motion Carried

6. B**oard Questions or Concerns:**

1. Next meeting December 20th, 2016

2. MLK Monday may be the date for the holiday gathering of employees and board members. Details to follow.

3. Vicki Helms reported on the TIF meeting, November 16. Possible that the bonds can be paid off early with excess money going to the taxing bodies. Also discussed at the meeting were the 1% tax for schools and the new fire house.

Terry Groth moved to adjourn the meeting at \_\_8:07\_\_ p.m. Seconded by Tracey Drennen-Alexander. Vote:\_\_\_7\_\_Ayes\_\_\_0\_\_Nays. Motion Carried.

Hollace Zipfel,

Secretary