Freeburg Area Library District Board of Trustees Meeting

December 20, 2016

**Regular Board Meeting** called to order at \_\_\_7:00\_\_\_ p.m. by President Vicki Helms.

Roll Call; Dora Becker\_\_P\_\_, Tracey Drennen-Alexander\_\_P\_\_, Terry Groth \_A\_\_.

Vicki Helms\_\_P\_\_, Heather Humphries \_\_A\_\_, Ron Stellhorn\_\_P\_\_, Holly Zipfel\_\_P\_\_.

\_\_5\_\_ Present.\_\_2\_ Absent.. Director Kristin Green was present.

**Recognition of Visitors and Comments from the Public**. No visitors present

**Minutes from November 22, 2016 were reviewed.**

Motion made by ­­­­­Dora Becker to accept the November 22, 2016 minutes as corrected, Seconded by Tracey Drennen-Alexander. Vote; \_5\_\_A, \_0\_ Nays, \_\_2\_\_Absent. Motion carried

**Treasurer’s Report:** The report was reviewed with no additions or corrections. Placed on file for audit.

**Monthly Bills:** Motion made by Dora Becker to approve the payment of all bills totaling, $1773.05 Seconded by Tracey Drennen-Alexander. Roll Call: Dora Becker \_A\_ Tracey Drennen-Alexander \_A\_, Terry Groth Absent, Vicki Helms\_\_A\_\_\_ , Heather Humphries Absent, Ron Stellhorn \_\_A\_\_\_\_, Holly Zipfel \_\_A\_\_. \_\_5\_Ayes, \_\_0\_\_Nays, \_\_\_\_2\_\_\_Absent Motion Carried.

**Director’s and Youth Services Reports:**  Director’s report by Director Kristin Green. Accepted as presented. See attached Director’s report

**Youth Services Report:** WrittenReport by Karen Voelker, Youth Services Coordinator, accepted as submitted. See attached Coordinator’s Report

**Correspondence:**

Library Board received three “Thank You” notes; from Linda Locke, Verlene Harris and Joyce Ingold for the monetary Christmas Gifts they received.

**Unfinished Business:**

**New Business:**

**1. Policy Review**

**#8. Equipment and Computer Use**

**#9. Fees for Library Services**

**Discussion:** None expressed

**Motion Made** by Dora Becker to adopt policy, “**Equipment and Computer Use“** . Seconded by Tracey Drennen-Alexander. Vote; \_\_5\_\_Ayes, \_\_0\_\_Nays, \_\_2\_\_Absent. Motion Carried.

**Motion Made** by Dora Becker to adopt policy, “**Fees for Library Services”.** Secondedby Tracey Drennen-Alexander. Vote: \_\_5\_\_Ayes, \_\_0\_\_Nays, \_\_2\_\_Absent. Motion Carried

**2. Per Capita Grant Requirement: Library Board must review Chapter 6, “Access” of Serving our Public 3.0: Standards for Illinois Public Libraries, 2014.**

**Discussion:** No Discussion. All present had read Chapter 6, “Access” of Serving our Public 3.0: Standards for Illinois Public Libraries, 2014, enclosed in the board meeting packets.

**3. Proposal to purchase a Cricut Machine for programming and displays with**

**money from the Bea Estate.**

**Discussion:** To replace old would cost $218.00. Cricut Explore Air Machine is the ultimate machine set with so many more capabilities.

**Motion made** by Dora Becker to purchase the Cricut Machine at $251.98 to be paid for out of the Bea Fries Estate Fund. Seconded by Tracey Drennen-Alexander. Roll Call: Dora Becker \_A\_ , Tracey Drennen-Alexander \_A\_, Terry Groth Absent, Vicki Helms \_\_A\_\_\_ , Heather Humphries Absent, Ron Stellhorn \_\_A\_\_\_\_, Holly \_\_A\_\_\_\_. \_\_5\_Ayes, \_\_0\_\_Nays, \_\_\_\_2\_\_\_Absent Motion Carried.

**4. Board Questions or Concerns:**

1. The A.E.D., Automated External Defibrillator, is sitting on desk waiting to be mounted on wall. Ron Stellhorn volunteered to mount the case on the wall as soon as possible.

Next meeting January 24, 2017

Ron Stellhorn moved to adjourn the meeting at 7:45 p.m. Seconded by Dora Becker. Vote:\_\_5\_\_\_Ayes\_\_\_0\_\_Nays, \_\_\_2\_\_\_\_Absent Motion Carried.

Hollace Zipfel,

Secretary