Freeburg Area Library Board of Trustees

August 23, 2016

**Budget & Appropriation Hearing** called to order at 7:00 p.m. by President Vicki Helms.

Roll Call; Dora Becker\_\_P\_\_, Tracey Drennen-Alexander\_\_P\_\_, Terry Groth\_\_A\_\_.

Vicki Helms\_\_P\_\_, Heather Humphries\_\_P\_\_, Ron Stellhorn\_\_P\_\_, Holly Zipfel\_\_P\_\_.

\_\_6\_\_ Present.\_\_1\_ absent. Director Kristin Green was present.

**Discussion of Budget and Appropriations**

Motion made by Dora Becker to adjourn the meeting at 7:03 p.m.. Seconded by Tracey Drennen-Alexander. **Roll Call:** Dora Becker\_\_A\_\_, Tracey Drennen-Alexander\_\_A\_\_, Terry Groth \_\_Absent\_\_\_, Vicki Helms\_\_\_A\_\_, Heather Humphries\_\_A\_\_, Ron Stellhorn\_\_A\_\_, Holly Zipfel\_\_A\_\_. \_6\_Ayes\_0\_ Nays. \_\_1\_\_ Absent Motion Carried

**Regular Board Meeting** called to order at \_\_\_7:04\_\_\_ p.m. by President Vicki Helms.

Roll Call; Dora Becker\_\_P\_\_, Tracey Drennen-Alexander\_\_P\_\_, Terry Groth\_\_A\_\_.

Vicki Helms\_\_P\_\_, Heather Humphries\_\_P\_\_, Ron Stellhorn\_\_P\_\_, Holly Zipfel\_\_P\_\_.

\_\_6\_\_ Present.\_\_1\_ absent.. Director Kristin Green was present.

**Recognition of Visitors and Comments from the Public**. No visitors present

**Minutes from July 26, 2016 were reviewed.**

Motion made by Dora Becker to accept the July 26, 2016 minutes as presented, Seconded by Tracey Drennen-Alexander. Vote;\_\_6\_\_Ayes,\_\_0\_ Nays, \_\_1\_Absent. Motion carried

**Treasurer’s Report:** The report was reviewed with no additions or corrections. Placed on file for audit.

**Monthly Bills:** Motion by Dora Becker to approve the payment of all bills totaling, $9529.38, Seconded by Tracey Drennen-Alexander. Roll Call: Dora Becker \_A\_ , Tracey Drennen-Alexander \_A\_, Terry Groth\_\_Absent\_, Vicki Helms\_\_A\_\_\_ , Heather Humphries \_\_A\_\_, Ron Stellhorn \_\_A\_\_\_\_, Holly Zipfel \_\_A\_\_ . \_\_6\_\_Ayes, \_\_0\_\_Nays, \_\_1\_\_Absent. Motion Carried.

**Director’s and Youth Services Reports:**  Director’s report by Director Kristin Green. Accepted as presented. See attached Director’s report

**Youth Services Report:** No report. Karen Voelker, Youth Services Coordinator, on

 Vacation.

**Correspondence:**

 **1.** Letter from the Village of Freeburg stating “No Permit” necessary for safety

 railing since the ramp is already in place and the safety railing is being added to an

 existing structure.

**2.** FrankHeiligenstein submitted a copy of “Tax Talk”

**Unfinished Business:** Installation of safety railing can now go forth and hopefully be

 in place by November.

**New Business:**

**1. Approval needed for Ordinance 2016-8 Annual Budget & Appropriations for Fiscal Year 2016-2017.**

Motion made by Dora Becker to accept Ordinance 2016-8 Annual Budget & Appropriations for Fiscal Year 2016-2017 by title only. Seconded by Tracey Drennen-Alexander. **Roll Call:** Dora Becker\_\_A\_\_, Tracey Drennen-Alexander\_\_A\_\_, Terry Groth \_\_Absent\_\_\_, Vicki Helms\_\_\_A\_\_, Heather Humphries\_\_A\_\_, Ron Stellhorn\_\_A\_\_, Holly Zipfel\_\_A\_\_. \_6\_Ayes\_0\_ Nays. \_\_1\_\_ Absent. Motion Carried

**2. Illinois Public Library Annual Report:**

**3. Purchase of additional bench from our Memorial Fund:**

 **Discussion:**

Motion made by Tracey Drennen-Alexander to purchase an additional bench and cost to be taken from Shirley Baumgarte Memorial Fund/Dora Becker In Honor Fund. Seconded by Heather Humphries. **Roll Call:** Dora Becker Abstain, Tracey Drennen-Alexander\_\_A\_\_, Terry Groth \_\_Absent\_\_\_, Vicki Helms\_\_\_A\_\_, Heather Humphries\_\_A\_\_, Ron Stellhorn\_\_A\_\_, Holly Zipfel\_\_A\_\_. \_5\_Ayes\_0\_ Nays. \_\_1\_\_ Absent \_\_\_1\_\_Abstain. Motion Carried

**4. Board Questions or Concerns:** Tracey Drennen-Alexander brought up the subject

of a mini library she saw at an airport called “Books on the Fly” It was also noted that these book lending little libraries are sometimes found in subdivisions.

**Executive Session: Employee Performance Review**

Motion made by Dora Becker to enter into Executive session at 7:33 p.m.. Seconded by Tracey Drennen-Alexander. Vote: \_\_6\_\_Ayes, \_\_0\_\_Nays, \_\_1\_\_Absent. Motion Carried.

Motion made by Dora Becker to go back to Regular Session at 8:20 p.m.. Seconded by Tracey Drennen-Alexander. Vote: \_\_6\_\_Ayes, \_\_0\_\_Nays, \_\_1\_\_Absent. Motion Carried.

Dora Becker moved to adjourn the meeting at \_\_8:40\_\_ p.m. Seconded by Tracey Drennen-Alexander. Vote:\_\_\_6\_\_Ayes\_\_\_0\_\_Nays.\_\_\_1\_\_\_Absent Motion Carried.

Hollace “Holly” Zipfel,

Secretary

 Trustee Training Academy Video: “Board Self Evaluation” was presented by Kristin Green, Library Director. Those in attendance were Dora Becker, Tracey Drennen-Alexander, Vicki Helms, Heather Humphries, Ron Stellhorn, and Holly Zipfel.

 Terry Groth was absent.