**Freeburg Area Library**

**Board of Trustees Meeting**

**September 22, 2015**

**Regular Board Meeting** called to order at 7:00 p.m. by President Vicki Helms.

**Roll Call**; Dora Becker-P, Tracey Drennen-Alexander-P, Terry Groth-P, Vicki Helms-P, Heather Humphries-P, Ron Stellhorn-P, Holly Zipfel-P. 7 Present. 0 Absent. Director Kristin Green was present.

**No visitors present at this time.**

**Minutes from August 25, 2015** were reviewed. Motion was made by Terry Groth to accept the minutes as corrected, Seconded by Tracey Drennen-Alexander. Vote; 7 Ayes, No Nays, Motion carried

**Treasurer’s Report**: The report was reviewed with no additions or corrections. Placed on file for audit.

**Monthly Bills**; Motion by Dora Becker to approve the payment of all bills as presented. Seconded by Terry Groth,. Roll Call: Dora Becker-Aye, Tracey Drennen-Alexander-Aye, Terry Groth-Aye, Vicki Helms-Aye, Heather Humphries-Aye, Ron Stellhorn-Aye, Holly Zipfel-Aye. 7 Ayes, No Nays, Motion carried.

**Director’s Report**: A written report was presented by Director Kristin Green. See attached Director’s Report.

**Note:** Rob Harris volunteered to do little jobs around library as long as we obtained supplies needed.

**Youth Services Report:** See attached report by Karen Voelker, Youth Services Coordinator.

**Correspondence**;

Thank you letter was received from St. Louis Children’s Hospital thanking the

Library for the donation of handmade capes for the children.

**Unfinished Business:**

**1. The publication of Ordinance 2015-2, Equipment & Tax Levy, resulted in no Petitions filed.** Therefore, the Ordinance stands as is.

**2. Handicap Railing:** Received a second bid from Seth & Elaine Speiser

Construction, Inc. in the amount of $10,089.93. First bid received was

Professional Metal Works LLC for the amount of $10, 834.00.

Accepting the lower bid of $10,089.93 from Seth & Elaine Speiser Construction Inc. would have to be contingent upon if we received a grant from Live & Learn Construction Grant Program and how much we might receive. Decision was tabled at this time until board receives more information concerning the grant. The capital needs assessment applications are due by November 1, 2015.

**New Business;**

**1. Freeburg Area Library Policy Manual:** Unable to find latest copy. Will contact Kay Marshall.

**2. Next Board Meeting will be 7:00 p.m. on Tuesday, October 27, 2015**.

Terry Groth moved to adjourn the meeting at 7:30 p.m. Seconded by Dora Becker. Vote: 7 Ayes, No Nays. Motion carried.

Respectfully submitted,

Hollace “Holly” Zipfel, Secretary