**Freeburg Area Library District**

**Board of Trustees Meeting**

Minutes from 26 Mar 2013

Regular Board Meeting

Roll Call: The regular board meeting of the Freeburg Area Library District Board of Trustees was called to order at 7:00 p.m. by President Lawrence Meggs. Roll Call: Dora Becker, Betty Gerfen, Terry Groth, Vicki Helms, Kay Marshall, Lawrence Meggs, and Holly Zipfel. Seven present, none absent. Director Judy Groom was present.

Minutes: Terry moved to approve the minutes of the regular meeting. Betty seconded. Seven ayes, no nays, motion carried.

Treasurer’s Report: The report was reviewed.

Monthly Bills: Dora made a motion to approve the payment of all bills. Terry seconded. Roll Call: Dora Becker - Aye, Betty Gerfen - Aye, Terry Groth - Aye, Vicki Helms - Aye, Kay Marshall - Aye, Lawrence Meggs - Aye, and Holly Zipfel, Aye. Seven ayes, no nays, motion carried.

Director’s Report: Judy’s written report was presented.

Youth Services Report: Karen’s written report was presented.

Correspondence: NONE.

Unfinished Business: Terry moved to approve the revised Technology Plan for Computers. Holly seconded. Seven ayes, no nays, motion carried.

Dora moved to approve the Lazerware Technology Plan for the Building Expansion. Holly seconded. Roll Call: Dora Becker - Aye, Betty Gerfen - Aye, Terry Groth - Aye, Vicki Helms - Aye, Kay Marshall - Aye, Lawrence Meggs - Aye, and Holly Zipfel, Aye. Seven ayes, no nays, motion carried.

New Business: Terry moved to renew the Anti-virus plan through Lazerware at Tier 1 with a three-year contract. Roll Call: Dora Becker - Aye, Betty Gerfen - Aye, Terry Groth - Aye, Vicki Helms - Aye, Kay Marshall - Aye, Lawrence Meggs - Aye, and Holly Zipfel, Aye. Seven ayes, no nays, motion carried.

Dora moved to Absolute Clean’s bid and schedule for carpet cleaning. Vicki seconded. Roll Call: Dora Becker - Aye, Betty Gerfen - Aye, Terry Groth - Aye, Vicki Helms - Aye, Kay Marshall - Aye, Lawrence Meggs - Aye, and Holly Zipfel, Aye. Seven ayes, no nays, motion carried.

Judy announced the library will close at 4:00 p.m. on Thursday, 4 Apr 2013, for staff training on SHARE/Polaris Training.

Judy announced the Trustees’ requirement for the FY2014 Public Library Per Capita Grant is a Webinar on Thursday, 4 Apr 2013, discussing the components of an Environmental Scan.

Betty asked about the Belleville News Democrat article regarding Polaris. This started a conversation about other concerns due to increase in the size of the database and the patrons eligible to borrow from this library. Two of the items mentioned were considerations of transfer old and/or out-of-print items to Reference so they won’t be lost and to photograph all registered patrons. Polaris offers the option of connecting the patron to his/her photo eliminating the possibility of someone else using a lost/stolen library card. Any further discussion was tabled until later.

Lawrence brought the Board up-to-date on the legacy from Bea Fries. The next court hearing will be sometime in April. There appears to be some problems with the sale of the house.

Terry asked about our problems with AT&T and ClearWave. Judy said we’re still using AT&T because ClearWave isn’t quite ready to complete the connections. She will check with ClearWave on timing.

Adjournment: Terry moved to adjourn the meeting at 8:30 p.m. Betty seconded. Seven ayes, no nays, motion carried.

 Kathryn E. (Kay) Marshall, Secretary