

**Freeburg Area Library District  
Board of Trustees Meeting Minutes  
17 Dec 2013**

Tax Levy Hearing

-Roll Call: The Tax Levy Hearing of the Freeburg Area Library District Library Board of Trustees was called to order at 7:00 pm. by President Lawrence Meggs. Roll Call: Dora Becker - absent, Betty Gerfen, Terry Groth, Vicki Helms, Kay Marshall - absent, Lawrence Meggs, and Holly Zipfel. 5 present, 2 absent. Director Judy Groom and Assistant Director Karen Voelker were present.

Recognition of Visitors and Comments from the Public

Review of Ordinance & Roll Call: President Lawrence Meggs stated that 'The proposed aggregate levy did not exceed a 5% increase over the year's extension. Therefore a hearing was not held.' Roll Call: Dora Becker - absent, Betty Gerfen-aye, Terry Groth-aye, Vicki Helms aye, Kay Marshall - absent, Lawrence Meggs-aye, and Holly Zipfel-aye. 5 ayes, 2 absent.

Adjournment: Vicki made a motion to adjourn the Tax Levy Hearing, seconded by Holly. 5 ayes, 2 absent.

Regular Board Meeting

Roll Call: The regular meeting of the Freeburg Area Library District Board of Trustees was called to order at 7:05 p.m. by President Lawrence Meggs.

Roll Call: Dora Becker - absent, Betty Gerfen-present, Terry Groth-present, Vicki Helms-present, Kay Marshall - absent, Lawrence Meggs-present, and Holly Zipfel-present. 5 present, 2 absent.

Minutes: The Nov. 19 Minutes were reviewed. Holly moved to approve the corrections of the Nov. 19 minutes of the regular meeting. Vicki seconded. The minutes were accepted as corrected. 5 ayes, 2 absent.

Treasurer's Report: The report was reviewed.

Monthly Bills: Vicki made a motion to approve the payment of all bills including the Village of Freeburg bill. Betty seconded. Roll Call: Dora Becker-absent, Betty Gerfen-aye, Terry Groth-aye, Vicki Helms-aye, Kay Marshall-absent, Lawrence Meggs-aye, and Holly Zipfel-aye. Five present, two absent. Motion carried.

Director's Report: Judy presented her written report.

Youth Services Report: Karen presented her written report.

Correspondence: Judy read the resignation letter of President Lawrence Meggs, effective Dec.18. Lawrence did state that 'he will continue working on the "Working Cash Fund" also known as "Working Capital Fund" so it becomes a yearly taxed fund'.

Unfinished Business:

1. Ordinance 2013-9. 'An Ordinance Levying and Assessing Property Tax for Freeburg Area Library District of the County of St. Clair State of Illinois for the Fiscal Year beginning the 1st day of July 2013 and ending the 30th day of June 2014'. Vicki made a motion to approve the tax levy, Terry seconded. Tax Levy Roll Call: Dora Becker-absent, Betty Gerfen-aye, Terry Groth-aye, Vicki Helms-aye, Kay Marshall-absent, Lawrence Meggs-aye, and Holly Zipfel-aye. Five present, two absent. Motion carried.

2. Meeting Room Policy: Terry made a motion to accept the Meeting Room Policy, Holly seconded. Roll Call Vote: Dora Becker-absent, Betty Gerfen-aye, Terry Groth-aye, Vicki Helms-aye, Kay Marshall - absent, Lawrence Meggs-aye, and Holly Zipfel-aye. Five present, two absent. Motion carried.

3. Nevois Construction: Installation of dishwasher was approved last month. No date has been set for the installation.

4. Overdrive (Annual Fee \$3,000) & 3M Cloud (Annual Fee \$445.75): IHLS received a grant to begin collection development through 3M Cloud. At this time, 3M Cloud only has ebooks...no audiobooks. Overdrive has both ebooks and audiobooks. When 3M Cloud adds audiobooks to the collection, Overdrive will be cancelled. Terry moved to support 3M Cloud as well as Overdrive. Betty seconded. Roll Call Vote: Dora Becker-absent, Betty Gerfen-aye, Terry Groth-aye, Vicki Helms-aye, Kay Marshall - absent, Lawrence Meggs-aye, and Holly Zipfel-aye. Five present, two absent. Motion carried.

5. Kennedy Carpet measured the 2 storage areas in the meeting room. The linoleum leftover from the meeting room kitchen will not even cover 1 storage area. The bid was rejected by the Board.

**New Business:**

1. Staff / Volunteer Gift Card: Qty 12. Terry made a motion to provide \$25 gift cards for 12 staff members and volunteers. Betty seconded. Roll Call Vote: Dora Becker-absent, Betty Gerfen-Aye, Terry Groth-Aye, Vicki Helms-Aye, Kay Marshall-absent, Lawrence Meggs-aye, and Holly Zipfel-aye/ Five present, two absent. Motion carried.

2. Computer Training for Older Adults sponsored by a Rotary Grant begins the week of Jan.13.

3. Board Comments: The bicycle rack will be moved by Terry. Vicki and Corky Helms are moving the concrete bench near the front entrance.

Adjournment: Holly moved to adjourn the meeting at 8:15 pm. Terry seconded. Roll Call Vote: Five ayes, two absent, motion carried.

Acting Secretary, Judith Groom